



## ANNOUNCEMENT

### 2018 SKATE CANADA MANITOBA SECTIONALS – *Skate Canada Manitoba*

---

**Dates: November 4 & 5, 2017**

**Location: Tundra Gas & Oil Place, Virden MB**

**Hosted By: Skate Virden & Skate Canada Manitoba**

**Sanctioned By: Skate Canada**

---

#### Contents

PURPOSE OF SECTIONALS.....	5
GENERAL INFORMATION .....	5
Local Organizing Committee Contact Information .....	5
Accommodations .....	6
Rinks to be Used.....	6
ELIGIBILITY TO COMPETE .....	6
QUALIFICATIONS FOR ENTRY .....	7
ENTRY INFORMATION .....	7
SELECTION OF ENTRIES FROM SKATE CANADA SECTIONALS .....	8
Entry Fees .....	8
1. PRE-JUVENILE EVENTS.....	8
2. JUVENILE EVENTS .....	9
3. PRE-NOVICE EVENTS .....	9
4. NOVICE EVENTS .....	9
5. JUNIOR EVENTS.....	10

REVISED OCTOBER 11, 2017

6. SENIOR EVENTS.....	10
REGISTRATION.....	11
SKATE CANADA MANITOBA COACH ACCREDITATION .....	11
ACCREDITATION FOR COACHES.....	12
JUDGING SYSTEM.....	13
MUSIC .....	13
Music Requirements .....	13
Standard Specifications for CDs .....	13
Music/Practice Rotations.....	13
AWARDS.....	13
ACCIDENTS / LIABILITY .....	13
MEDICAL SERVICES.....	14
CAMERA POLICY .....	14
TICKET INFORMATION .....	14



## **PURPOSE OF SECTIONALS**

Sectionals identify the top skaters in each province for advancement to the next round of qualifying events ultimately leading to the Canadian Figure Skating Championships. Sectionals is a skater's first exposure to competitive stream competition, and is to be organized from a technical perspective as closely as possible to the Canadian Championships in terms of rules and competitive experience.

Each Sectionals event is the property of Skate Canada and may be sponsored locally in accordance with Skate Canada's Marketing Guidelines. The planning and execution of each Sectional Championship is delegated to the Section and/or its host committee with support from Skate Canada nationally, and the event is under the technical supervision of a technical representative assigned by the section.

Sectionals allow the section to feature their talented skaters, train officials and volunteers, recognize sponsors, and provide entertaining skating for audiences at the provincial level.

In accordance with Skate Canada rules, all Sectional events must be completed no later than the first Sunday following November 30 of the current skating year.

## **GENERAL INFORMATION**

The 2018 Skate Canada Manitoba Sectionals will be conducted in accordance with the Skate Canada Qualifying Competition Handbook and the CPC Regulations for specific rules governing qualifying events and events run in the CPC System. Discipline specific pre-event technical packages, ISU Communications and clarifications should also be referred to in preparation for the upcoming season.

Rules governing Sectional championships also apply to any sub-sectional or other sectional elimination rounds unless otherwise stated in this announcement.

If there are fewer entries than the normal quota allotted to each section in any Sectional competition, the section may elect to cancel the competition and may approve the entry of the relevant competitors to the Skate Canada Challenge competition of the same category (if applicable).

### **Local Organizing Committee Contact Information**

#### **Technical Representative:**

Marj Beddell  
[beddall@mts.net](mailto:beddall@mts.net)

#### **LOC Chair:**

Vicki Dryden  
[murphyslaw@live.ca](mailto:murphyslaw@live.ca) or [little.nfarms@gmail.com](mailto:little.nfarms@gmail.com)  
Linda Little  
Phone Number: 204-851-0120  
Box 1828, Virden MB R0M 2C0



## Accommodations

### Comfort Inn and Suites

380 Frontage Rd, Virden, MB

204-707-6020

Rate: \$125 plus taxes

### Jays Inn and Suites

320 Frontage Rd., Virden MB

204-748-2223

## Rinks to be Used

Tundra Oil & Gas Place

900 5th Ave., Virden, MB

85'' by 200''

## ***ELIGIBILITY TO COMPETE***

Entrants in Canadian Championships events, or qualifying events for Canadian Championships shall:

- (1) **ELIGIBLE PERSON STATUS:** Be eligible persons as defined in [Skate Canada Rule Book](#)
- (2) **ASSOCIATE MEMBER:** Be Associate members in good standing of the Association.
- (3) **CANADIAN CITIZENSHIP:** Be Canadian citizens within the meaning of the Citizenship Act, RSC 1985. If the individual is not a Canadian citizen, such individual must have permanent resident status and have resided in Canada for at least one year prior to the date of the Championships they wish to enter. Also, if the entrant is of legal age, the entrant must file a declaration to indicate that he intends in good faith to become a Canadian citizen. If the entrant is an alien minor, he and the living parents (or guardians if both parents are deceased) must have also filed a sworn statement with the Chief Executive Officer of Skate Canada that said minor intends to become a citizen as soon as legally possible.

In the case of a pair or an ice dance couple, at least one partner must be a Canadian citizen. The other partner may be a citizen or resident of a country of any other ISU Member and need not reside in Canada.

All Non-Canadian citizens interested in competing in the 2017-2018 Skate Canada Qualifying Competitions are required to complete the [NON-CANADIAN CITIZEN APPLICATION](#). In order to be eligible to compete in the 2017-2018 Skate Canada Qualifying Competition, you must present an "Acceptance" letter from the Skate Canada National Office when you register for entry into the 2017-2018 Qualifying Competition.

Please complete the [NON-CANADIAN CITIZEN APPLICATION](#) and forward it to the attention of Laura Baker, High Performance Analyst postmarked by no later than August 22, 2017.

**REVISED OCTOBER 11, 2017**



- (4) **ANTI-DOPING POLICY AND DOPING CONTROL POLICY:** Agree to be subject to Association rules and regulations regarding doping controls, on an announced or unannounced basis, as determined by the Board of Directors from time to time. Such rules and regulations shall be entitled "Skate Canada Anti-Doping Policy and Doping Control Program" and shall be made available to potential entrants upon request to their Section or the National Office. (See Skate Canada Policies and Procedures.)

## QUALIFICATIONS FOR ENTRY

- (1) **TEST PREREQUISITES:** Competitors wishing to enter Sectionals and events leading to Sectionals shall have passed the tests as listed in the [Skate Canada Rule Book 2017-2018](#) Competition Program Requirements for each discipline before October 1<sup>st</sup> preceding the Championships. A skater may also be considered qualified having passed a higher test or parts thereof as long as the minimum test requirement is fulfilled.
- (2) **AGE PREREQUISITES:** Competitors wishing to enter Sectionals and events leading to Sectionals shall meet the age requirements to compete as listed in the [Skate Canada Rule Book 2017-2018](#) Competition Program Requirements for each discipline.
- (3) **COMPETING IN SINGLES AT SECTIONALS:** A skater may compete in Singles events only in the Championships of the Section in which his home club/school is a member.
- (4) **COMPETING IN PAIR OR DANCE AT SECTIONALS:** A pair or dance team composed of skaters having clubs/schools in different Sections may enter the group event of the Sectional Championships of any one, but only one, of the Sections represented by its members. The Chair of each Section concerned must be advised as to which championship the group will enter.

## ENTRY INFORMATION

Entry forms must be submitted online ONLY using a credit card on the [WUFOO registration form](#). Entry fees will be accepted until **Thursday, September 28, 2017 at 12:00 a.m.** with no penalty. Late registrations will be accepted until **Monday, October 2<sup>nd</sup>, 2017 at 10:00 p.m.** and will be subject to a \$50 late fee.

After the **Late registration deadline** date of **Monday, October 2<sup>nd</sup>, 2017 NO registrations will be accepted.**

The online registration form will be linked to the Skate Canada Manitoba website under competitions "Sectionals".

**NOTE: Planned Program Sheets MUST be submitted at the time of registration using the document attached to the registration form. NO pictures of Planned Program Sheets will be accepted. PPS must be attached in the format given to you.**

Registrations (without penalty) are due no later than **Thursday, September 28, 2017 at 12:00 am.**

REVISED OCTOBER 11, 2017



Late registrations will be accepted until Monday October 2<sup>nd</sup>, 2017 at 10:00 p.m. and are subject to a \$50 late fee. Registrations will not be accepted after Monday October 2<sup>nd</sup>, 2017.

## ENTRIES

### SELECTION OF ENTRIES FROM SKATE CANADA SECTIONALS

### SELECTION OF ENTRIES FROM SKATE CANADA CHALLENGE

#### **Refund Policy**

Refunds will be given up to and including the registration deadline and will be subject to a \$50 administrative and online processing fees. No Refunds will be given after the closing date of entries of the competition. NO medical refunds at any time after the close of entries (registration deadline)

Entry forms must be submitted on the [Sectionals WUFFO registration](#) form no later than **Monday October 2<sup>nd</sup>, 2017 at 10:00 p.m.**

#### **Entry Fees**

Entry fees are as follows:

Singles:	Pre-Juvenile & Juvenile	\$140 /entry
	Pre-Novice to Senior	\$190 /entry
Dance:	Pre-Juvenile & Juvenile	\$140 /entry
	Pre-Novice to Senior	\$190 /entry
Pair:	Pre-Juvenile & Juvenile	\$140 /entry
	Pre-Novice to Senior	\$190 /entry

**Registration is available** on Skate Canada Manitoba Website under [competitions "Sectionals"](#). All payment must be made by Credit Card using the online WUFOO registration form.

#### **1. PRE-JUVENILE EVENTS**

(a) **PRE-JUVENILE SINGLES CHAMPIONSHIP:** These competitions shall consist of only Free Program

**(i) FREE PROGRAM**

(b) **PRE-JUVENILE PAIR CHAMPIONSHIP:** These competitions shall consist of only Free Program

**(i) FREE PROGRAM**

(c) **PRE-JUVENILE DANCE CHAMPIONSHIP:** These competitions shall consist of only Free Program

**(i) FREE PROGRAM**

REVISED OCTOBER 11, 2017

## 2. **JUVENILE EVENTS**

- (a) **JUVENILE SINGLES CHAMPIONSHIP:** These competitions shall consist of only Free Program
  - (i) **FREE PROGRAM**
- (b) **JUVENILE PAIR CHAMPIONSHIP:** These competitions shall consist of only Free Program
  - (i) **FREE PROGRAM**
- (c) **JUVENILE DANCE CHAMPIONSHIP:** These competitions shall consist of only Free Program
  - (i) **FREE PROGRAM**

## 3. **PRE-NOVICE EVENTS**

- (a) **PRE-NOVICE WOMEN'S SINGLES & PRE-NOVICE MEN'S SINGLES CHAMPIONSHIP:** These competitions shall consist of two parts: (refer to the Skate Canada Technical Requirements for the current season)
  - (i) **SHORT PROGRAM**
  - (ii) **FREE PROGRAM**
- (b) **PRE-NOVICE PAIR CHAMPIONSHIP:** This competition will consist of two parts: (refer to the Skate Canada Technical Requirements for the current season)
  - (i) **SHORT PROGRAM**
  - (ii) **FREE PROGRAM**
- (c) **PRE-NOVICE DANCE CHAMPIONSHIP:** This competition will consist of two parts: (refer to the Skate Canada Technical Requirements for the current season)
  - (i) **PATTERN DANCES**
  - (ii) **FREE DANCE**

## 4. **NOVICE EVENTS**

- (a) **NOVICE WOMEN SINGLES & NOVICE MEN SINGLES CHAMPIONSHIP OF CANADA:** These competitions shall consist of two parts: (refer to the Skate Canada Technical Requirements for the current season)
  - (i) **SHORT PROGRAM**
  - (ii) **FREE PROGRAM**
- (b) **NOVICE PAIR CHAMPIONSHIP OF CANADA:** This competition shall consist of two parts: (refer to the Skate Canada Technical Requirements for the current season)
  - (i) **SHORT PROGRAM**
  - (ii) **FREE PROGRAM**

(c) **NOVICE DANCE CHAMPIONSHIP OF CANADA:** This competition shall consist of two parts: (refer to the Skate Canada Technical Requirements for the current season)

- (i) **PATTERN DANCES**
- (ii) **FREE DANCE**

#### 5. **JUNIOR EVENTS**

(a) **JUNIOR WOMEN'S SINGLES & JUNIOR MEN'S SINGLES CHAMPIONSHIP OF CANADA:** These competitions shall consist of two parts as defined by the ISU:

- (i) **SHORT PROGRAM**
- (ii) **FREE PROGRAM**

(b) **JUNIOR PAIR CHAMPIONSHIP OF CANADA:** This competition shall consist of two parts as defined by the ISU:

- (i) **SHORT PROGRAM**
- (ii) **FREE PROGRAM**

(c) **JUNIOR DANCE CHAMPIONSHIP OF CANADA:** This competition shall consist of two parts as defined by the ISU:

- (i) **SHORT DANCE**
- (ii) **FREE DANCE**

#### 6. **SENIOR EVENTS**

(a) **SENIOR WOMEN'S SINGLES AND MEN'S SINGLES CHAMPIONSHIP OF CANADA:** These competitions shall consist of two parts as defined by the ISU:

- (i) **SHORT PROGRAM**
- (ii) **FREE PROGRAM**

(b) **SENIOR PAIR SKATING CHAMPIONSHIP OF CANADA:** This competition shall consist of two parts as defined by the ISU:

- (i) **SHORT PROGRAM**
- (ii) **FREE PROGRAM**

(c) **SENIOR ICE DANCE CHAMPIONSHIP OF CANADA:** This competition shall consist of two parts as defined by the ISU:

- (i) **SHORT DANCE**
- (ii) **FREE DANCE**



## **REGISTRATION**

Registration for skaters, officials and coaches will commence prior to the first practice. Skaters must register and provide music, no later than one hour prior to the beginning of their event. Planned Program Content Forms must be submitted at the time of registration ONLY. Planned Program Contact Forms will not be accepted at the competition. **PICTURES OF PLANNED PROGRAM SHEETS WILL NOT BE ACCEPTED.** You must use the document attached to the registration form and attached it at the time of registration.

## **REGISTRATION AND PRACTICE ICE FOR SECTIONAL CHAMPIONSHIPS**

- (1) **REGISTRATION:** Unless otherwise listed in the event announcement competitors must register for the competition before their official practice session immediately prior to the first portion of their event.
- (2) **PRACTICE ICE:** Upon registration or attendance at an officially scheduled practice session competitors are not permitted to skate on ice other than the official practice or competition ice as scheduled for the event. Violators of this rule shall be subject to suspension from the competition in question.

## **SKATE CANADA MANITOBA COACH ACCREDITATION**

### **Before the event:**

1. Skaters will list a primary and secondary coach on the competition registration form. Only coaches listed on the registration form will be considered for accreditation to the competition.
2. Immediately following the closing of registration, a complete list of primary and secondary coaches is to be sent to the Technical Director
3. The Technical Director will review the list of coaches, checking both their NCCP Certification, as well as the Coach in Good Standing Status. A color-coded accreditation sheet will be created. Only coaches listed on the accreditation sheet will be permitted board access at the event.
4. If a coach requires special permission due to level of certification requests must be made directly to the Technical Director PRIOR to the registration deadline of the competition. Special Permissions are only valid for one event, and may not be facilitated after the deadline.
5. A final list of approved coaches will be sent to the LOC no later than 1 week prior to the event.

### **At the Event:**

1. Coach check in is required DAILY for every event. A wristband color coded to the NCCP Certified level of the coach will be given on the first day of registration. There will be one wristband given for the duration of the competition. The wristband must be worn and visible at all times.  
\*\*Coaches must sign in each day despite having a wristband\*\*
2. The Section will provide a color-coded flip chart for each competition to be managed at the event by the Tech Rep. The flip chart should be visible at ice level for event officials, organizing committee, and ice captains to easily monitor. The color presented on the flip chart will represent the NCCP Certified Coaching level approved to be at the boards for the corresponding event. Coaches without the appropriate level of certification will NOT be permitted to be at the boards.

3. Last minute coaching changes may be accommodated for extenuating circumstances. These coaches MUST be Registered coaches in good standing with the appropriate NCCP Status. Last minute changes must be facilitated by the Section Technical Director. No Exceptions.
4. Coaches who received special permission will be noted on the accreditation sheet provided. These coaches must sign in with their special permission letter signed by the Technical Director. The letter will specify the competition approved, as well as the events.

### ACCREDITATION FOR COACHES

In order to receive accreditation from Skate Canada at Sectionals, Skate Canada professional coaches must meet the following conditions:

- Meet the NCCP Requirements for the level of athlete attending with
- Be a current Professional Coaching Member of Skate Canada
- Hold a valid First Aid Certificate

### ACCREDITATION MATRIX

- As per the NCCP pathways, coaches may obtain accreditation privileges provided the qualifications in the accreditation matrix below are valid at time of competition entry and on-site during the event. The Skate Canada qualifying events are categorized below as events 1-4.

Categories	EVENT #				COACH MEMBER IN GOOD STANDING			
	1	2	3	4	Registered	First Aid	Screening	NCCP Certification
Pre-Juvenile	✓	N/A	N/A	N/A	✓	✓	✓	Regional Coach
Juvenile	✓	N/A	N/A	N/A	✓	✓	✓	Regional Coach
Pre-Novice	✓	✓	N/A	N/A	✓	✓	✓	Provincial Coach
Novice	✓	✓	✓	✓	✓	✓	✓	National Coach
Junior	✓	✓	✓	✓	✓	✓	✓	National Coach
Senior	✓	✓	✓	✓	✓	✓	✓	National Coach
Intermediate	✓	N/A	N/A	✓	✓	✓	✓	Provincial Coach
Open	✓	N/A	N/A	✓	✓	✓	✓	Provincial Coach

The accreditation guidelines for all other Skate Canada sanctioned competitions (as applicable) are determined by the Sections.

### Additional Considerations:

- Coaches who are in the process of achieving a [NCCP certification](#) may be considered for accreditation provided the necessary in-training or trained status as stipulated in the relevant NCCP coach pathway is achieved. Please note: the [NCCP coach pathways](#) are currently being revised to reflect the changes in this policy. We will notify you when this information has been updated on Info Centre.
- Non-resident coaches who do not coach in a Skate Canada club or skating school may be considered for accreditation provided that a valid screening is provided at time of competition entry and on-site at events.



Two coaches per entry will be accredited. Only two people will be allowed at ice level – determined by the skater/team.

### **JUDGING SYSTEM**

The Cumulative Points Calculation (CPC) Judging System will be used for all events (Pre-Juvenile, Juvenile, Pre-Novice, Novice, Junior and Senior).

### **MUSIC**

All music used must be in the public domain or covered by the performing rights societies.

Competitors who have music composed specifically for their programs either wholly or in part, are responsible for obtaining a written release from the composer for the use of such music on radio and/or television or appropriate clearance from the performing rights societies.

Pre-Juvenile, Juvenile, Pre-Novice and Novice Dance competitors: The ISU pattern dance music to be used for all practices and events is the 2001 Revised Version produced by the ISU.

#### **Music Requirements**

**For each event you must provide two CDs** for the competition, which will be handed in the day of the event at registration. One for competition - marked "*Master*" and one for back up - marked "*Copy*".

#### **Standard Specifications for CDs**

- (1) Only one program shall be recorded on each CD.
- (2) The start of the music shall be recorded on the CD with less than two seconds of lead in.
- (3) Competitor's name followed by category, program type – short or free, and music time shall be shown on the CD label.
- (4) Each CD shall be enclosed in a plastic case marked with the skater's name, category, program type – short or free, and total music time.

#### **Music/Practice Rotations**

Music/Practice rotations will be available at registration. Any special requirements should be communicated to the technical representative **Marj Beddall** at [beddall@mts.net](mailto:beddall@mts.net) , by **Friday October 20<sup>th</sup>, 2017**.

### **AWARDS**

Standard Skate Canada Sectional medals will be presented to the top three finishers of each event. In the case of only two entries, each entry shall be awarded a medal. In the case of a Single Event entry the participant will be awarded a Participation medal. The presentation schedule will be available at registration.

### **ACCIDENTS / LIABILITY**

Skate Canada **Manitoba** Section, Skate Canada and the volunteer team undertake no responsibility for damages or injuries suffered by skaters. As a condition of and in consideration of their entries in these Championships, all competitors and their parents or guardians shall be deemed to agree to assume all risks or injuries to the competitor's person and property resulting from, or caused by or connected with,

**REVISED OCTOBER 11, 2017**



the conduct and management of the competitions and to release any and all claims they may have against the officials, the association, the Section, the Skate Canada, the volunteer team and against their officers and their entries shall be accepted only on these conditions.

### ***MEDICAL SERVICES***

Medical Services available to skaters will be located in a designated area on-site. Ice level first aid personal will be available for the duration of practice and competition.

### ***CAMERA POLICY***

Flash photography is not permitted. Skate Canada would encourage you to not use cameras or video equipment during Skate Canada organized events out of respect for the safety of competing athletes.

### ***TICKET INFORMATION***

Adults:	\$5.00
Seniors/Students:	\$3.00
Children (7- 17 yrs old):	\$3.00
Children (6 and under):	Free

**THIS ANNOUNCEMENT IS SUBJECT TO CHANGE – Any rules or communications published by the ISU over the summer may have an impact on the Sectional announcement.**