

 **Supplies Available From SCMB**

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| ***Item*** | ***User Fee*** | ***Order Form*** | ***Special Instructions*** | ***Deadline for Request*** |
| **Medals and/or Ribbons** | Contact Section for fees | Skate Canada Manitoba | After registration deadline, use template to determine correct numbers. Template can be found in the LOC Toolkit | **4 weeks before Competition Date** |
| **Banners***(Section co-managed competitions only)* | None | Skate Canada Manitoba | None | **4 weeks before Competition Date** |
| **Walkie-Talkies** | $50 Deposit | Skate Canada Manitoba | May not be shipped, pick up ONLY  | **4 weeks before Competition Date** |
| **First Aid Bag** | $25 Deposit | Skate Canada Manitoba | Used supplies must be replaced before returning. Pick up ONLY | **4 weeks before Competition Date** |
| **SCMB Merchandise** | None | Skate Canada Manitoba | Please contact the Section for available Merchandise | **4 weeks before Competition Date** |

**Requests that are received after the deadline may be subject to a processing fee to ensure timely delivery. Pick-up of supplies by the LOC is preferred, although shipping may be arranged. Return shipping is at the cost of the LOC and all items must be returned by Wednesday following the competition date, as items may be travelling to other events.**

**Must be completed electronically and sent to the Skate Canada Manitoba Event Coordinator, at** skate.admin@sportmanitoba.ca**, no later than four (4) weeks before competition date.**

**Supplies Order Form**

Name of Competition:

Requested by (Club):

Competition Chairperson:

Date of Competition (MM/DD/YY):

Date to Receive Order (MM/DD/YY):

Shipping Address (including Postal Code):

Contact Phone Number: Daytime:       Evening:       Contact Email Address:

**Items Requested:**

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|  | **ITEM** | **QUANTITY** |
| **[ ]**  | Banners | N/A |
| **[ ]**  | First Aid Bag | N/A |
| **[ ]**  | Medals \*Medal and Ribbon Counting Tool should be used to calculate total numbers needed. |       Gold      Silver      Bronze |
| **[ ]**  | Merchandise | **CONTACT SKATE CANADA MANITOBA FOR AVAILABLE MERCHANIDISE** |
| **[ ]**  | Ribbons\*Medal and Ribbon Counting Tool should be used to calculate total numbers needed. |       Gold      Silver      Bronze       Merit |
| **[ ]**  | Walkie-Talkies | N/A |