



Skate Canada Manitoba 2020-2021 Section Competition Announcement Information

Please find below the list of information you will need to gather in order to complete your online application for a Skate Canada Manitoba Section Competition Announcement. Once you have the required information please complete the application five (5) months prior to the start of your event. The application can be found at <https://skatecanada.wufoo.com/forms/mp2ckot0qzu16s/>

If you have any questions at all please reach out to Rosalyn Bauer at (204) 925-5707 or at skate.admin@sportmanitoba.ca

Please note that paper copies will not be accepted.

COMPETITION DETAILS

- NAME OF COMPETITION HOSTING
- COMPETITION DATE(S)
- HOST CLUB NAME
- COMPETITION MAILING ADDRESS

COMPETITION CHAIR CONTACT INFORMATION

- CHAIR CONTACT NAME
- CHAIR CONTACT NUMBER (PRIMARY)
- CHAIR CONTACT NUMBER (SECONDARY)
- CHAIR CONTACT EMAIL ADDRESS
- CO-CHAIR CONTACT NAME (IF APPLICABLE)
- CO-CHAIR CONTACT NUMBER (PRIMARY)
- CO-CHAIR CONTACT NUMBER (SECONDARY)
- CO-CHAIR CONTACT EMAIL ADDRESS
- BUDGET (UPLOAD FILE) (TEMPLATE AVAILABLE ON WEBSITE)

ARENA

- ARENA NAME
- ARENA ADDRESS (STREET/CITY/POSTAL CODE)
- ARENA PHONE NUMBER
- ICE DIMENSIONS (WxL)
- ICE TIMES BOOKED FOR COMPETITIONS
- COPY OF ICE RENTAL AGREEMENT (IF YOU HAVE RECEIVED IT)
- SECOND ARENA (IF APPLICABLE) – SAME INFORMATION AS ABOVE

ACCOMMODATIONS/ROOM BLOCKS FOR ATHLETES/COACHES

- HOTEL NAME WITH ROOM BLOCK
- HOTEL ADDRESS (STREET/CITY/POSTAL)
- HOTEL PHONE NUMBER
- ROOM RATE



- DATE UNBOOKED ROOMS IN BLOCK WILL BE RELEASED
- HOW MANY ROOMS HAVE BEEN BLOCKED FOR ATHLETES/COACHES
- WHAT IS THE GROUP/EVENT NAME THAT THESE ROOMS ARE BOOKED UNDER
- ANY ADDITIONAL HOTELS AVAILABLE FOR BOOKING (TO BE PUBLISHED IN ANNOUNCEMENT)

OFFICIALS & ACCOMODATIONS

- HOTEL NAME BOOKED FOR OFFICIALS
- HOTEL ADDRESS (STREET/CITY/POSTAL CODE)
- HOTEL PHONE NUMBER
- ROOM RATE
- HOW MANY ROOMS HAVE BEEN BOOKED/BLOCKED FOR OFFICIALS
- WHEN IS THE ROOMING LIST REQUIRED BY THE HOTEL
- WHAT/WHAT ARE THE ROOMS BOOKED UNDER
- WHEN IS THE ROOM RELEASE DATE
- WHO IS YOUR POINT OF CONTACT AT THE HOTEL (NAME AND EMAIL ADDRESS)

EVENTS & ADMISSIONS

- ADMISSION FEES FOR ADULTS, SENIOR, STUDENT AND/OR CHILDREN