



**51st ANNUAL GENERAL MEETING Minutes  
Victoria Inn & Conference Centre, Winnipeg, MB  
Saturday, April 27, 2019  
9:00 am**

---

**Delegates, Observers – See Appendix A**

**RECORDING SECRETARY:** Jill Wood

**STAFF:** Shauna Marling

- 1. CALL TO ORDER** **Donna Yee**  
The meeting was called to order at 9:12am
  
- 2. READING NOTICE OF MEETING** **Shauna Marling**  
The meeting notice was read off by Shauna.
  
- 3. REPORT AS TO QUORUM** **Shauna Marling**  
Shauna reported that there are 30 delegates with 8 proxies, therefore there are 38 eligible votes that can be cast. There are 26 observers also present at the meeting. Shauna confirmed that we have reached quorum for the meeting.

**MOTION:** That the observers of the 51<sup>st</sup> Skate Canada Manitoba Annual General meeting have a voice but no vote;

**MOTION BY:** Diane Brine

**SECONDED BY:** Rosalyn Bauer

**CARRIED**

- 4. MINUTES OF PRECEDING ANNUAL GENERAL MEETING.** **Donna Yee**

**MOTION:** That the minutes of the 50<sup>th</sup> Annual General Meeting (April 28, 2018) of Skate Canada Manitoba be approved as distributed.

**MOVED BY:** Don Brown

**SECONDED BY:** Kristjana Kosheluk.

**CARRIED**

**5. MOTION TO AMEND THE AGENDA AS NECESSARY** **Donna Yee**

**MOTION:** That the Chairman be authorized to change the Agenda from that which was printed if necessary.

**MOTION BY:** Brenda Sokoloski

**SECONDED BY:** Allison Ward

**CARRIED**

**6. CONFIRMATION OF ACTIONS TAKEN BY THE BOARD** **Donna Yee**

**MOTION:** THAT the Confirmation of Actions taken by the Board of Directors for 2018-19 be accepted.

**MOTION BY:** Sarah Prach

**SECONDED BY:** Rosalyn Bauer

**CARRIED**

**7. SKATE CANADA'S MESSAGE.** **Terry Sheahan**

A video message from Skate Canada's President – Leanna Caron was shown

Terry Sheahan, Skate Canada Director, Marketing and Events, presented an in-person message from Skate Canada

**8. CHAIRMAN'S ADDRESS** **Donna Yee**

**See Appendix B**

**9. REPORTS** (as presented in the Annual Report Book)

○ **Finance Report**

**Diane Brine**

Diane Brine went over the report with the AGM.

**MOTION:** To accept the unaudited financial statements was first made by Becky Smith will

**MOTION BY:** Diane Brine

**SECONDED BY:** Becky Smith

**CARRIED**

- Section Staff/Contractors
  - Executive Director
  - Technical Consultant
  - Events & Administrative Coordinator

- Committees
  - Membership
  - Coaching
  - Events Management
  - Marketing & Communication
  - Audio
  - Data Specialists
  - Judges, Evaluators and Technical
  - Test Days
  - Competitive
  - STARSkate
  - Synchronized Skating
- Regions
  - Central
  - Eastman
  - Interlake
  - Norman
  - North Westman
  - Parkland
  - South Westman
  - Winnipeg

**MOTION:** To approve the reports as presented (Amended)

**MOTION BY:** Brenda Sokoloski

**SECONDED BY:** Shawn Cabak

**CARRIED**

**10. PROPOSED RULE AMENDMENTS - SKATE CANADA MANITOBA Don Brown**

Don Brown provided the timeline of information distribution to the membership to submit proposed amendments, the distribution and timeline for the received rule amendments. Don continued to explain the process that we would be following today with the presentation, discussion and voting on the amendments.

The following are the results of the amendments presented, discussed and voted upon:

Amendment:

**Amendment MB2019/1**

**MOTION:** To delete the rule C.101.3.01

**MOTION BY:** Allison Ward

**SECONDED BY:** Linda Little

**CARRIED**

**Amendments MB2019/2; MB2019/3 & MB2019/4**

Were discussed and voted on as one package

**MOTION:** To approve the proposed amendments as presented

**MOTION BY:** Rosalyn Bauer

**SECONDED BY:** Sarah Prach

**CARRIED**

NOTE: 2019/3 d!101 The Diane asked to have the typo corrected within the coaching matrix.

**11. PROPOSED RULE AMENDMENTS - SKATE CANADA**

**Shauna Marling**

Shauna advised that at this time there are no rule amendments but if there are any going forward, they will be updated on SC's website along. Questions can be directed to Skate Canada Member Services Department.

**12. AWARDING OF CHAMPIONSHIPS AND THE NEXT ANNUAL GENERAL MEETING**

**Allison Ward**

Allison presented the competition grid for the following year along with announcing the AGM next year.

Allison asked that all clubs work together going forward to tap the younger skater to get involved in becoming officials.

She then presented the grid and discussed that we will be combining the MB Open and STARSkate Championships as a trial for next year 2020.

Some concerns raised over the date of the n/s as it is the same weekend as it is the same weekend as Synchro championships. It was noted that Skaters are able to attend a different regional if required.

Save the date for the 52<sup>nd</sup> AGM on April 25<sup>th</sup>, 2020 in Brandon Manitoba.

**13. ELECTION OF OFFICERS**

**Don Brown**

No elections were required as all candidates were acclaimed  
Newly acclaimed members of the Skate Canada Manitoba Board of Directors are

Vice Chair – Amber Lotz – 2019-21

Directors: Clarise Boychuk, Jacqueline Enns & Lisa Jennings all for 2019-21

**14. APPOINTMENT OF AUDITOR-**

**Donna Yee**

**MOTION:** THAT Scarrow and Donald Chartered Accountants, be appointed the official Auditors for Skate Canada Manitoba for 2019-20.

**MOTION BY:** Diane Brine

**SECONDED BY:** Clarise Boychuk

**CARRIED**

**15. APPOINTMENT OF LEGAL COUNSEL**

**Donna Yee**

**MOTION:** That Levene, Tadman, Gutman and Golub be appointed as Official Legal Counsel for Skate Canada Manitoba for 2019-20.

**MOTION BY:** Don Brown

**SECONDED BY** Brenda Sokoloski

**CARRIED**

**16. INTRODUCTION OF THE 2019-2020 SCMB BOARD OF DIRECTORS**

Donna announced the 2019-20 members of the Skate Canada Manitoba Board of Directors and presented the new members with Board pins.

**17. NEW BUSINESS**

No new business

**18. ADJOURNMENT OF BUSINESS MEETING**

The meeting was adjourned at 11:25.

## APPENDIX A

2019 Skate Canada Manitoba Annual General Meeting Delegate, Proxies and Observers as per Region

### BOARD OF DIRECTORS-DELEGATE

# Delegates-10

---

---

First name	Last name	Position
Donna	Yee	Chairperson
Don	Brown	Vice Chair
Diane	Brine	Vice Chair
Kristjana	Kosheluk	Regional Directors Chair
Rosalyn	Bauer	Sectional Coaches Rep
Allison	Ward	Director
Shawn	Cabak	Director
Sarah	(isleifson) Prach	Director
Brenda	Sokolowski	Director
Tammy	Edwards	Alt Regional Director Chair

### NORMAN REGION

# Delegates-1 # of Proxies carried- 1

Club	Name of Delegate	Proxy
Flin Flon SC	-	-
Skate Gillam	-	-
Skate Thompson	Andrew Forward	
The Pas Skating Club		✓ Andrew Forward

**PARKLAND REGION**

# Delegates-1 # of Proxies carried- 0

<b>Club</b>	<b>Name of Delegate</b>	<b>Proxy</b>
Roblin SC	-	-
Russell SC	-	-
Skate Dauphin	Becky Smith	
Ste Rose SC	-	-
Swan River SC	-	-

**CENTRAL REGION**

# Delegates-4 # of Proxies carried- 1

<b>Club</b>	<b>Name of Delegate</b>	<b>Proxy</b>
Altona FSC	Lisa Hiebert- Penner	
Carman Sc	Joanne Best	
Holland SC	-	-
Morden FSC	-	-
Morris & District SC	-	-
Notre Dame SC	Bridgette Lesage	
Pilot Mound SC	-	-
Portage SC	-	√- Shawn Cabak
Winkler SC	Melanie Hildebrand	

### NORTH WESTMAN REGION

# Delegates-2 # of Proxies carried- 2

Club	Name of Delegate	Proxy
Birtle SC		
Carberry SC	Sherie Way	
Elkhorn SC		✓ Linda Little
Foxwarren SC	-	-
Kenton Sc		✓ Linda Little
Minnedosa FSC	-	-
Neepawa FSC	-	-
Rivers SC		✓ Linda Little
Skate Brandon	-	-
Skate Virden	Linda Little	

### INTERLAKE REGION

# Delegates-6 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Arborg SC	Sherri Orbanski	
Ashern FSC	-	-
East St Paul FSC	Lorraine Dewar	
Lundar SC	-	-
Riverton Ice Club	-	-
Selkirk SC	-	-
Skate Interlake	Candace Markusson	
Stonewall SC	Tara Galaspey	
Stony Mountain SC	Tracy Butcher	
Teulon SC	Audra Nesbitt- Hume	



### SOUTH WESTMAN REGION

# Delegates-2 # of Proxies carried- 2

Club	Name of Delegate	Proxy
Boissevain SC	-	-
Deloraine FSC	-	-
Hartney SC	Karen Duthie	
Killarney FSC	-	-
Melita Sc	-	-
Reston FSC	-	-
Souris SC	-	-
Waskada SC	Carla Lee	

### EASTMAN REGION

# Delegates-3 # of Proxies carried- 1

Club	Name of Delegate	Proxy
Beausejour SC	-	-
Grunthal SC	-	-
Hazelridge SC	Connie Marques	-
La Broquerie SC		✓ Monica Bourna
Niverville SC		✓ Kristjana Kosheluk
Seine River SC	Janice Hazelton	
Steinbach FSC	Heidi Donohoe	

### WINNIPEG REGION

# Delegates-2 # of Proxies carried- 1

Club	Name of Delegate	Proxy
Century SC	Lena Rempel	
Skate Winnipeg	Clarise Boychuk	

## OBSERVERS

## APPENDIX B

### Chairman's Address

Good Morning! And Thank-you for coming to your 51<sup>st</sup> Annual General Meeting.

I would like to start our meeting off with a huge thank-you to the 2018-2019 Board of Directors for their continued support throughout the past year.

Many of you know our Board, however, I would like to recognize them. Please stand:

Your Vice- Chairs – Diane Brine

Don Brown

Your Directors: Allison Ward – Events Management

Deanna Popadynetz – Membership Support

Shawn Cabak – Partnerships & Communications

Sarah Isleifson – Officials

Brenda Sokoloski – Skating Programs

Rosalyn Bauer – Coaches Representative

Kristjana Kosheluk – Regional Director Chair

Tammy Edwards – Alt Regional Director Chair

I would also like to thank their committee members for their hard work as well.

This year we have one Vice Chair retiring from our board, Don Brown. Don has served two terms with our Board of Directors. He has brought to us his knowledge and valuable insights to what is happening in our Section. Don does this while looking also Chairing the Data Specialist Committee. Thank-you Don.

We are saying goodbye to three of our Directors, Shawn Cabak, Sarah Isleifson and Deanna Popadynetz. Each one of our Directors have taken on roles to help our Section and have given hours of knowledge and support to our skaters.

We wish each of our departing board family success in their new endeavors, whatever that may be.

Our Regions would not be successful without our Regional Directors from the past season.

Thank-you goes to:

Central Lise Le Moullec

Eastman Kristjana Kosheluk

Interlake Tammy Karatchuk

Norman Angela Bakos-Shier

North Westman Janice Heritage

Parkland Tammy Edwards

South Westman Carla Lee

Winnipeg

Lena Remple

Also, I would like to thank our Staff and Consultant:

Shauna Marling our Executive Director

Jill Wood our Events/Administration Coordinator

Jill is the newest Member of our Staff and this is her first opportunity to meet many of you. Jill, we welcome you!

And

Cadfan Edwards our Technical Consultant.

Our skating season is also measured by our successful skating competitions, and with that I would like to thank our host committees for another successful year.

<b>Competition</b>	<b>Host Club</b>
MB Sectionals	Morden
MB Open	Winnipeg
Synchro Championships	Carberry
MB STARSkate	Winkler
Crocus	Neepawa

Then we have our Host clubs who looked after our Regionals:

<b>Region</b>	<b>Host Club</b>
Central	Altona
Parkland	Russell
Norman	The Pas
North/South Westman	Hartney
Interlake	Teulon
Winnipeg/Eastman	Winnipeg

On top of these competitions, our skaters also enjoyed 3 funskates which are held at different clubs throughout the province.

At this time, I would be remiss, if I did not thank a special person who is retiring this year from years of volunteering with Skate Canada. Sharon Kemp has been a valued member of the Data Specialist Team and has worked many years in helping at competitions throughout Manitoba. Sharon your knowledge and calmness will be missed by many. Thank-you from all of us!

And to all of you, THANK-YOU! For all that you do!

During the past year, life situations affect us in many ways. The one thing that affects us most is the loss of a close member of our family, whether it is our personal family or our skating family. At this time, I would like to honor the loss of our loved ones by taking a moment of silence. Please rise.

This past year for our skaters has been a busy.

On top of their regular season of practice and our MB competitions, we had a team of skaters who traveled to Red Deer to participate in Canada Winter Games. I know each of them came away with memories they will enjoy for a lifetime.

Tonight, at our Gala Awards night, we will celebrate many successes for our skaters.

As we know, change in skating is always happening. We have seen the scoring system expand from +3 to -3 to now being +5 to -5. This gives our officials a greater level of marking to enhance our skater's performance.

We have seen club tests that skaters take, change from always having an evaluator doing the testing to now our coaches being able to evaluate their own skaters. And again, in this, we will see more levels being able for coach testing.

This year, we at Skate Canada MB embraced the registration system of Uplifter. We were successful in getting Sectionals to work well, but we know the other competitions had a few, let's say, glitches. With Jill being new to our team last year as of September, we will be working throughout the summer to get the registration system to be in a better place. Please have patience with us. We have placed this as one of our top priorities.

During our Sectional registration, we had music download as part of the process. This was a success. However, during the year, this was one area that did not go well. At one point during the year, I have a parent say to me, "I thought we brought our music to the competition and it was looked after there?" This told me that we did not get a clear message out to all parties. The reason music is done thru registration, is that our Audio Technician has very few volunteers working with him. Not having volunteers help him, does not allow him to download music at the competition site. He has no prep time to work with the music. Having the music prior to the competition date, allows him to place the music in order of the day, so he is ready to go to work for our skaters at the rink. He does ask that the music come to him labelled correctly. Music should have the skaters first and last name, event, and whether it is their short, long or interpretive music. This and more information are mentioned in the Tech package.

On the topic of music, our Audio Tech has will now be accepting music to come handed in at the competition on flash drives. But please, make sure the files are labelled properly. The music handed in at competition is only used in case of an issue with the downloaded music. The reason for flash drives is, some of the computers no longer come with CD players in them.

This year we saw Synchro Competition make a small change with our teams doing two skates instead of one. What I can see from the competition point of view, skater's stay at the rink for the day, this makes the canteen busy, as we know, skaters are a hungry group. Ice cost is down a bit but one thing for sure on the official's side, your day is very busy. Overall, the skater's like it.

This year, our Skate Canada Registration fee will be increasing. The new fee is \$40.00, with half staying with Skate Canada, the other portion will go to the Section. This fee has not increased for about 10 years.

I would also like to point out that our Events Management team has started to look at a re-structure of our competitions. This year, MB Open and STARSkate will join into one. Let's see how this works!

I'm sure you all have your Agenda and Report booklet, as you can read thru it, you will see that our committee have being busy doing. On page 4, you can see a list of workshops that are offered for you to attend.

This year we have three out of province guests joining us to help us with our weekend.

- 1) **Heather McMahon**, Skating Programs with Skate Canada. Many of you know Heather as she was here last year. Heather will share with us STAR 6 to Gold.
- 2) **Amy Levac**, Safe Sport Coordinator for Skate Canada.  
Amy was scheduled to attend last year however a family emergency prevented her in coming however she will be with us this year to bring us a session on Club Management and Safe Sport.
- 3) **Terry Sheahan**, Skate Canada Director, Marketing and Events

For the first time, we have **David Schultz. CanPower Learning Facilitator joining us via Skype.** Also, we have our own facilitators doing several sessions. We have Megan Foster, Brenda Sokoloski, Amber Lotz, and Diane Brine.

Tonight, in this ballroom is our Award's Gala. Tonight, we will celebrate the accomplishments of our skaters, coaches, and volunteers. In case I don't get to talk to each you tonight, I would like to say Congratulations and thank-you to each one of you!

So tonight, in this ballroom, cocktails will start at 7:00pm with the presentation at 7:30. Please enjoy your evening.

Our Section sponsors play a large role in enhancing and making our programs possible. We encourage you to support our sponsors with your patronage. They are listed on our website and at the back of your report book.

Skate Canada  
Sport Manitoba  
Victoria Inn Hotel and Convention Centre  
Portage Veterinary Hospital  
Enterprise

In front of you, there is the report booklet, and when you get a chance to read it through, you will see that every committee in our Section, the Board, the Executive and the staff have collaborated with each other, working with excellence and respect throughout the year. I would also like to welcome all of you today!

Please enjoy the workshops, share ideas, reacquaint yourself with friends that maybe you only get to see at our AGM.

Thank-you! I have truly enjoyed being your Section Chair this year!

Thank-you for that honour!