



## 52<sup>nd</sup> ANNUAL GENERAL MEETING AGENDA

Virtual GoToMeeting  
Saturday, May 9, 2020

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### 52<sup>nd</sup> Annual General Meeting Agenda

1. **Call to Order** **Donna Yee**  
9:10 a.m. meeting was called to order
  
2. **Reading Notice of Meeting** **Shauna Marling**
  
3. **Report as to quorum** **Shauna Marling**  
Twenty-three (23) Delegates and two (2) Proxies held, for a total of twenty-five (25) votes. Twenty-nine (29) observers and four (4) Section Staff/Technical Support. Total of fifty-six (56) participants.  
  
**MOTION:** That the observers of the 52<sup>nd</sup> Skate Canada Manitoba Annual General meeting have a voice but no vote.  
  
**Moved by:** Brenda Sokoloski  
**Seconded by:** Vicki Dryden **CARRIED**
  
4. **Minutes of preceding Annual General Meeting** **Donna Yee**  
**MOTION:** That the minutes of the 51<sup>st</sup> Annual General Meeting (April 27, 2019) of Skate Canada Manitoba be approved as distributed.  
  
**Moved by:** Janice Heritage  
**Seconded by:** Jim Malcolm **CARRIED**
  
5. **Motion to amend the Agenda as necessary** **Donna Yee**  
**MOTION:** That the Chairman be authorized to change the Agenda from that which was printed if necessary.  
**Moved by:** Allison Ward

**Seconded by:** Kim Baron

**CARRIED**

6. **Confirmation of Actions taken by the Board**

**Donna Yee**

**MOTION:** THAT the Confirmation of Actions taken by the Board of Directors for 2019-20 be accepted.

**Moved by:** Clarise Boychuk

**Seconded by:** Rochelle Koscielny

**CARRIED**

7. **Skate Canada's Message**

Letter from Leanna Caron was read and video played.

8. **Chairman's Address**

**Donna Yee**

See Appendix B

9. **Reports (as presented in the Annual Report Book)**

• **Finance Report**

**Diane Brine**

Question; Is there any plan in place or being considered regarding how to aid small/rural clubs financially whose finances have been/will be affected by the COVID-19 virus or is Skate Manitoba aware of any government funding that can be applied for by clubs? Addressed below.

**MOTION:** To accept the unaudited financial statements for 2019-20

**Moved by:** Diane Brine

**Seconded by:** Kristjana Kosheluk

**CARRIED**

• **Section Staff/Contractors**

- Return to Play; through Sport Manitoba we are engaged and monitoring what other sports are doing and the current requirements put out surround COVID 19. We are meeting bi-weekly with Skate Canada regarding Return to Play, as well as working with other Section offices as they develop their plans too.

This is a public health issue, not a skating issue. SCMB will be working on a Return to Play document to submit to Sport Manitoba, who will then submit it to our Chief Public Health Officer, Dr. Roussin, for approval.

Once the Section Return to Play document has been approved, Clubs will need to work with their local arena/facilities, to develop your process based the Section's requirements, and the requirements of your local municipality and/or facilities. This is top of mind and we will be working on this as soon as possible.

- We are not in a financial position to help clubs monetarily. Skate Canada has a COVID page on their website that you can check out, and there was just an announcement by the Federal Government regarding funding for PSO's and NSO's, that may have options for those financially affected. There will be a financial reporting aspect to the requests for funding, so make sure your books are up to date, accurate. Some provinces and the States have started opening but a reminder that they may be in a different position than we are, and how they are training may look different from what our Return to Play will require.
- Technical Director's across Canada are working to create a Return to Play for Athletes, beginning at a Section competitive level, which we hope to have complete by the end of May, and then for other athletes by the end of June.

Question: What about athletes going to train in other provinces?

- It will depend on Federal and Provincial public health protocols such as travel restrictions and quarantine, etc... Really it is "to be determined" as most provinces don't have a return to play submitted and approved yet.

Question: For clubs who run summer programs, will the Return to Play be developed in time?

- We are not sure. We will be trying to develop it as soon as possible, but we are unsure how long the process will take, including approval. We will release the entire document to everyone once it has been officially approved.

Program on ice cannot run until the Province of Manitoba has allowed us to proceed and we have an approved Return to Play.

- Cadfan will still be working with our Team Toba athletes and has been offering online webinars to keep athletes engaged. Return to Play is also about the safety of athletes in their return to the ice as many have not been off the ice for this long of a stretch.

The CMS from a National level it has been removed. We are undetermined at this point for an internal one, it is an ongoing discussion. We want to take a careful approach. The way that it looks right now, I would think we will not have an internal CMS.

Question: Are we able to train outdoor in groups less than 10 with proper precautions in place?

- Yes, check out Skate Canada's document regarding insurance requirements for virtual training, and our local requirements for gathering. A reminder that the Safe Sport Rule of Two still applies when training virtually, two adults present. Please check out Skate Canada's COVID FAQ page, its for coaches, clubs and athletes.
- Committees
- Regions

**MOTION:** To approve the reports as presented (Amended)

**Moved by:** Janice Heritage  
**Seconded by:** Allison Ward

**CARRIED**

10. **Proposed Rule Amendments - Skate Canada Manitoba** **Shauna Marling**

**MOTION:** To approve the following housekeeping and clarification rule amendments, to be effective immediately.

MB2020/1 – A.101 Honor Society

MB2020/2 – A.103.1 Ian Carmichael Memorial Award

MB2020/3 – B.102 Expenses

MB2020/4 – B.102.3 Skate Canada Ice Summit (ACGM)& National Coaches Conference Attendance Policy

MB2020/6 – B.108 Section Air Travel

MB2020/7 – B.111 In Camera Meetings

MB2020/9 – B.113 Issues/Complaints submission

MB2020/10 – B.115.16 Appeals Policy: Appeal Decision

MB2020/11 – B.116 Smoking Policy

MB/2020-12 – B.119.10 Financial Policy

MB2020/13 – C.101.1 – Championship Regulations

MB2020/14 – C.101.2 – STARSkate Regional Championships

MB2020/15 – C.101.3.01 – Manitoba Open Free Skate Competition

MB2020/16 – D.102.1 – Travel Assistance – Coach Training Grant

MB2020/17 – E.101.04 – Out of Province Travel Assignment Policy

MB2020/18 – G.103 – Qualifying for Skate Canada Manitoba Sport Raffle Training Grant

MB2020/19 – G.104 – Athlete Code of Conduct

MB2020/20 – I.102 – Camera Policy

MB2020/21 – I.103.7 G – Skate Canada Manitoba Code of Conduct

MB2020/22R – I.104.5 D – External Social Media Policy

MB2020/23 – I.105.1.1. – Internal Social Media Policy

MB2020/24 – I.106.6 F – Social Media Guidelines for Coaches and Athletes

**Moved by:** Kristjana Kosheluk

**Seconded by:** Angela Bakos-Shier

**CARRIED**

**MOTION:** To approve MB2020/8 – B.112 policy name change and criteria additions, to be effective immediately

**Moved by:** Janice Heritage

**Seconded by:** Kristjana Kosheluk

**CARRIED**

**MOTION:** To suspend B.102.4 Skate Canada Manitoba STARSkate Provincial Championships (Amendment MB2020/5), to be effective immediately

**Moved by:** Allison Ward

**Seconded by:** Kristen McGinnis

**CARRIED**

- MOTION:** To approve the new Skate Canada Manitoba bylaws to replace the May 5, 2017 Skate Canada Manitoba Constitution, to be effective immediately – MB2020/25R
- Moved by:** Kristjana Kosheluk
- Seconded by:** Vicki Dryden **CARRIED**
11. **Proposed Rule Amendments - Skate Canada** **Shauna Marling**  
 Reviewed where to find Skate Canada’s proposed rule amendments and when their AGM will be taking place (May 30<sup>th</sup>, 2020). Encouraged to register and attend. Just announced their virtual awards gala.
12. **Awarding of Championships and the next Annual General Meeting** **Allison Ward**  
 Question of simulations; currently unknown if it will occur but there is ice booked tentatively for September 12-13 in Virden.  
 Question of location for 2021 AGM; announced that it will be April 24<sup>th</sup> 2021. Location is booked for Winnipeg, however the Board of Directors will be reviewing whether we move to a virtual AGM.  
 Please note that going forward there will no longer be early or late registration, just one deadline for registrations.
13. **Election of Officers** **Donna Yee**  
 No election, all candidates acclaimed. Review of the nomination report and candidates.
14. **Appointment of Auditor** **Donna Yee**  
**MOTION:** THAT Scarrow and Donald Chartered Accountants, be appointed the official Auditors for Skate Canada Manitoba for 2020-21.  
**Moved by:** Vicki Dryden  
**Seconded by:** Brenda Sokoloski **CARRIED**
15. **Appointment of Legal Counsel** **Donna Yee**  
**MOTION:** That Levene, Tadman, Gutman and Golub be appointed as Official Legal Counsel for Skate Canada Manitoba for 2020-21.  
**Moved by:** Diane Brine  
**Seconded by:** Amber Lotz **CARRIED**
16. **Introduction of the 2020-2021 SCMB Board of Directors** **Donna Yee**  
 Section Chair – Diane Brine  
 Vice Chair – Amber Lotz

Vice Chair – Allison Ward  
Regional Director Chair – Kristjana Kosheluk  
Past Section Chair – Donna Yee  
Director – Brenda Sokoloski  
Director – Jacqueline Enns  
Director – Clarise Boychuk  
Director – Lisa Jennings  
Section Coaches Representative – Sarah Murkin-Debeuckelaere

Central Regional Director – Amanda Hildebrand  
Eastman Regional Director – Kristjana Kosheluk  
Interlake Regional Director – Lorraine Dewar  
Norman Regional Director – Angela Bakos- Shier  
North Westman Regional Director – Rochelle Koscielny  
Parkland Regional Director – Kristen McGinnis  
South Westman Regional Director – Angie Henderson  
Winnipeg Regional Director – Krista Jensen

17. **New Business**

**Diane Brine**

Amber Lotz presented the 2021-2025 Strategic Plan

Question: So if Priority 3 (Podium Pathway) depends upon success/results of Priority 1 (Grow the Membership), will the focus first be on Priority 1?

- Yes. We will be redirecting funding to the developmental stages (grassroots). We need to understand the deficits of our High Performance athletes.

Question: Will the guidance to Clubs address the volunteer burn-out reported by many clubs?

- Yes. We hope to address it through support to clubs.

Question: Where does training for coaches in CanPowerSkate come in?

- We plan on offering a course and have looked into dates and due to COVID it had to be put off. There are limited facilitators available and it is difficult to organize.

Question: Regarding the overall development, are you able to share what strategies will be in place to intervene the downward trending club numbers? And how the tools and support will be delivered to clubs?

- Once the committees and working groups have been created and the initiatives figured out we will have more information available.

18. **Adjournment of Business Meeting**

**Diane Brine**

**Motion to adjourn:** Kristjana Kosheluk

Meeting adjourned at 12:04 p.m.

## Appendix A

### 2020 Skate Canada Manitoba Annual General Meeting Delegate, Proxies and Observers as per Region

#### Board of Directors – Delegate

# Delegates – 11

First name	Last name	Position
Donna	Yee	Chairperson
Amber	Lotz	Vice Chair
Diane	Brine	Vice Chair
Kristjana	Kosheluk	Regional Directors Chair
Sarah	Murkin-Debeucklaere	Sectional Coaches Rep
Allison	Ward	Director
Clarise	Boychuk	Director
Jacqueline	Enns	Director
Brenda	Sokoloski	Director
Lisa	Jennings	Director
Janice	Heritage	Alt Regional Director Chair

#### NORMAN REGION

# Delegates-1 # of Proxies carried- 1

Club	Name of Delegate	Proxy
Flin Flon SC	-	-
Skate Gillam	-	-
Skate Thompson	Angela Bakos Shier	-
The Pas Skating Club	-	-

**PARKLAND REGION**

# Delegates-1 # of Proxies carried- 0

<b>Club</b>	<b>Name of Delegate</b>	<b>Proxy</b>
Roblin SC	Kristen McGinnis	-
Russell SC	-	-
Skate Dauphin	-	
Ste Rose SC	-	-
Swan River SC	-	-

**CENTRAL REGION**

# Delegates- # of Proxies carried-

<b>Club</b>	<b>Name of Delegate</b>	<b>Proxy</b>
Altona FSC	-	-
Carman Sc	-	-
Holland SC	-	-
Morden FSC	-	-
Morris & District SC	-	-
Notre Dame SC	-	-
Pilot Mound SC	-	-
Portage SC	-	-
Winkler SC	-	-



### NORTH WESTMAN REGION

# Delegates- 4 # of Proxies carried-

<b>Club</b>	<b>Name of Delegate</b>	<b>Proxy</b>
Birtle SC	-	-
Carberry SC	Tanya Polasek	-
Elkhorn SC	-	-
Foxwarren SC	-	-
Kenton Sc	-	-
Minnedosa FSC	-	-
Neepawa FSC	Rochelle Koscielny	-
Rivers SC	Season Chiborak	-
Skate Brandon	-	-
Skate Virden	Vicki Dryden	-

### INTERLAKE REGION

# Delegates- 5 # of Proxies carried- 0

<b>Club</b>	<b>Name of Delegate</b>	<b>Proxy</b>
Arborg SC	Sherri Orbanski	-
Ashern FSC	-	-
East St Paul FSC	Lorraine Dewar	-
Lundar SC	-	-
Riverton Ice Club	-	-
Selkirk SC	Celeste Basson-Lambrechts	-
Skate Interlake	Theresa Dankochik	
Stonewall SC	Tara Glaspey	
Stony Mountain SC	-	-
Teulon SC	-	-

### SOUTH WESTMAN REGION

# Delegates- 1 # of Proxies carried- 0

<b>Club</b>	<b>Name of Delegate</b>	<b>Proxy</b>
Boissevain SC	-	-
Deloraine FSC	-	-
Hartney SC	Karen Duthie	-
Killarney FSC	-	-
Melita Sc	-	-
Reston FSC	-	-
Souris SC	-	-
Waskada SC	-	-

### EASTMAN REGION

# Delegates-2 # of Proxies carried- 1

<b>Club</b>	<b>Name of Delegate</b>	<b>Proxy</b>
Beausejour SC	-	-
Grunthal SC	-	-
Hazelridge SC	-	- Kristjana Kosheluk
La Broquerie SC		-
Niverville SC	Elissa Leah	-
Seine River SC	Kristin Swain	-
Steinbach FSC	-	-

### WINNIPEG REGION

# Delegates-1 # of Proxies carried- 1

<b>Club</b>	<b>Name of Delegate</b>	<b>Proxy</b>
Century SC	-	Allison Ward
Skate Winnipeg	Jim Malcolm	

### OBSERVERS

Amanda Hildebrand	Julie Malcolm
Andrea Wolgemuth	Kim Baron
Annette Hameed	Larissa Luptak
Betty Anne Wilkinson	Leigh Nesbitt
Brian Brezden	Megan Foster
Carol Light	Mercedes McLean-Janz
Diane Harder	Pam Parker
Erin Bay	Patricia Hole
Heather McLelland	Sarah Low Ying
Jennifer Chant	Shannon Roy
Jensyn Baron	Sharlene McGregor
Jessica Heinrichs	Sherry Hunter
Joanne Best	Sue Steinmetz
Jody James	Tammy McKay
Jordan Parker	

### Staff

Alex Killby
Cadfan Edwards
Rosalyn Bauer
Shauna Marling

## Appendix B

### Chairman's Opening Remarks and Address

#### Opening Remarks:

Good Morning.

I would like to start today, with wishing all mothers a Happy Mother's day and as Chair of Skate Canada Manitoba, it is my pleasure to call this 52<sup>nd</sup> Annual General Meeting of Skate Canada Manitoba to order by welcoming delegates, observers, staff, guests and the 2019-2020 Board of Directors to this meeting.

Today I welcome you to our first Virtual AGM. Who would have thought that the Corvid-19 virus would change how we are doing things today!

This year, as many in the past, we started the year out normal. Our competitions were running smoothly and our skaters were enjoying the opportunities they had to showcase their sport.

On March 10th, Skate Canada MB Board of Directors had to make a decision that we have never come across before. We had to decide what to do regarding our last competition, Crocus. Do we go forward with the event, or do we cancel? Knowing how much work goes into hosting a competition, it was not an easy decision, but safety of our members was on top of minds.

Who knew that this virus would have us quarantined in our homes for the next 6 weeks.

Today our format for our meeting will be a little different from what we have known in the past.

There are no workshops, our coaches are not holding their AGM and tonight we have no awards night with our skaters being highlighted.

Change is all around us.

Before we start our morning, I would like to start with a Thank-you to Alex Killby from Skate Canada who is helping us with the on-line voting that we will be using today.

With that, I would ask that Shauna read the notice of meeting.

#### Address:

Good Morning and thank you for attending our first virtual AGM and our 52<sup>nd</sup> Annual General Meeting.

I would like to start today with thanking Skate Canada Manitoba's Board of Directors. Without our Board the tasks that we take on for the year would never get done.

Your Board of Directors for this past year were:

Vice-Chairs – Diane Brine and Amber Lotz

Your Directors - Jacqueline Enns, Clarise Boychuk, Lisa Jennings, Brenda Sokoloski and Allison Ward

Regional Director – Kristjana Kosheluk

Alternate Regional Director - Janice Heritage. Today we say goodbye to Janice for her past help with the Regional Directors and the Board.

Coaching Rep – Sarah Murkin Debeuckelaere

#### Our Regional Directors and their Alternate Regional Directors

Central	Lise Le Moullec	
Eastman	Kristjana Kosheluk	
Interlake	Lorraine Dewar	Audra Nesbitt-Hume
North Westman	Janice Heritage	Stephanie Yaskow
Norman	Angela Bakos Shier	
Parkland	Tammy Edwards	Kristen McGinnis
South Westman	Carla Lee	Angie Henderson
Winnipeg	Krista Jensen	Lena Rempel

Also, at this time I would like to thank our Staff

Shauna Marling our Executive Director and Rosalyn Bauer our Events & Administrative Coordinator.

And Cadfan Edwards, our Technical Consultant.

Skating would not be skating, if we did not thank our coaches for the endless hours they put into coaching our skaters. Thank-you to each of you.

Our skating season's success is measured by our skaters who love to show their talent and at many competitions held thought out the year. Thank-you to our local host committee who made this possible:

Mb Sectionals		Century
MB Open and STARSkate		Virden
Synchro Championships		Dauphin
Prairie Regionals		Killarney

Crocus		Roblin
Although Crocus did not happen due to Corvid-19, Roblin's LOC were days away from competition time, the prep work they did was well appreciated.		

And to our Regions who hosted Regionals:

Central	Portage
North/South Westman Parkland Regionals	Souris
Norman	Thompson
Interlake	East St Paul
Winnipeg/Eastman	Seine River

To our many specialty teams, this includes our Judges, Evaluators and our Technical officials, our Data team and our Audio team, that help our organization, Thank-you.

And then we have our skaters who put endless hours into this sport on the ice and off.

Then, there is our skating families, thank-you.

Today, I would also like to thank the GrassRoots Bursary committee for the financial support they give our skaters each year.

During the past year, life situations affect us in many ways. The one thing that affects us most is the loss of a close member of our family, whether it is our personal family or skating family. At this time, I would like to honour the loss of loved ones by taking a moment of silence.

Thank-you.

This year will be remembered for not what has happened on the ice, but how we left the ice. Covid-19 has and will change the way we do things going forward.

With the abrupt end to our season, I'm sure many of you are asking "when will we be able to return to the ice" and what will next year look like.

Later, today, I have asked Shauna to give a report on Skate Canada MB's Return to Play action plan.

While we have been home, our skating family has not slowed down.

We have been working on a Strategic Plan to give us guidance going forward. Amber Lotz will giving a presentation on where our section will be heading.

This will also be known as the learning year. With the assessment requirement change, our evaluators and coaches had their hands full reviewing and upgrading their requirements to meet our skaters needs. I'm sure the e-learning site was used to it's fullest while we were forced to stay home.

The Annual General Meeting and Committee Report booklet has been posted to our website, I'm sure when everyone read thru all 65 pages you will agree with me, that the committees and regions have been working hard.

As we head into our day, I would like to thank-you for trusting in us to guide you this storm.