



53rd ANNUAL GENERAL MEETING Minutes

Virtual Zoom
Thursday, May 13, 2021

53rd Annual General Meeting Minutes

1. **Call to Order** **Diane Brine**
Meeting called to order at 7:02 PM

2. **Treaty Acknowledgement** **Diane Brine**

3. **Reading Notice of Meeting** **Shauna Marling**

4. **Report as to quorum** **Shauna Marling**
There were twenty-three (23) Delegates and two (2) Proxies held, for a total of twenty-five (25) votes. Thirty-two (32) observers and four (4) Section Staff/Technical Support. A total of sixty-one (61) participants. See Appendix A beginning on page 6

MOTION: That the observers of the 53rd Skate Canada Manitoba Annual General meeting have a voice but no vote.

Moved by: Jacqueline Enns
Seconded by: Belinda Richardson **CARRIED**

5. **Minutes of preceding Annual General Meeting** **Diane Brine**
Two amendments to the 2020 AGM minutes brought forward.

MOTION: That the minutes of the 52nd Annual General Meeting (May 9, 2020) of Skate Canada Manitoba be approved and amended.

Moved by: Amber Lotz
Seconded by: Clarise Boychuk **CARRIED**

6. **Motion to amend the Agenda as necessary** **Diane Brine**
MOTION: That the Chairman be authorized to change the Agenda from that which was printed if necessary.
- Moved by:** Allison Ward
Seconded by: Brandy Painter **CARRIED**
7. **Confirmation of Actions taken by the Board** **Diane Brine**
Actions of the Board can be found on pages 4 & 5 of the Annual Committee Report Book.
- MOTION:** That the Confirmation of Actions taken by the Board of Directors for 2020-21 be accepted.
- Moved by:** Monique Laskovic
Seconded by: Jacqueline Enns **CARRIED**
8. **Skate Canada's Message**
Message from Debra Armstrong, SC CEO, and a video from Dr. Shae Zukiwsky were played.
9. **Skate Canada Manitoba's Chairman's Address** **Diane Brine**
Please see Appendix B beginning on page 12
10. **Reports (as presented in the Annual Report Book)** **Diane Brine**
Summaries were provided by Office Staff, Technical Director, and Committee Directors
- COVID Report – Shauna Marling, See Appendix C beginning on page 13
 - Club Contact Survey Results – Rosalyn Bauer, See Appendix D page 14
 - Section Staff/Contractors – Shauna Marling, Cadfan Edwards, Rosalyn Bauer
 - Committees – Clarise Boychuk, Brenda Sokoloski, and Jacqueline Enns
 - Regions
 - Strategic Plan Update – Diane Brine, See Appendix E beginning on page 17
- MOTION:** To approve the reports as presented
- Moved by:** Allison Ward
Seconded by: Angela Bakos **CARRIED**

11. **Finance Report** **Amber Lotz**
Finance reports were presented and reviewed. If anyone would like to see more detailed information please reach out to Amber Lotz and/or Shauna Marling.

MOTION: To accept the unaudited financial statements for 2020-21 as presented

Moved by: Amber Lotz

Seconded by: Brenda Sokoloski

CARRIED

12. **Proposed Rule Amendments - Skate Canada Manitoba** **Shauna Marling**

MB2021/1 – A.118 Governance; Championship Regulations

MOTION: To approve MB2021/1 -- A.118 policy changes to align with current practice, to be effective immediately.

Moved by: Donna Yee

Seconded by: Leala Kuhl

CARRIED

MB2021/2 – A.127 Governance; COVID-19 Illness Policy

This motion was withdrawn. No vote held.

MB2021/3 – B.101 Athletes Coaches Officials; Athlete Code of Conduct

MOTION: To approve MB2021/3 -- B.101 Athlete Coaches Officials, Athlete Code of Conduct as presented, to be effective immediately

Moved by: Jacqueline Enns

Seconded by: Sarah Murkin-Debeuckelaere

CARRIED

MB2021/4 – 1.2 Q By-Laws Definition Director

MOTION: To approve MB2021/4 -- 1.2 Q to remove duplicated definition from the bylaws, to be effective immediately.

Moved by: Brenda Sokoloski

Seconded by: Monique Laskovic

CARRIED

MB2021/5 – NEW Governance; Confidentiality Policy

MOTION: To approve MB2021/5 -- Confidentiality Policy as presented, to be effective immediately.

Moved by: Leala Kuhl

Seconded by: Belinda Richardson

CARRIED

MB2021/6 – A.118 Governance; Championships Regulations

MOTION: To approve MB2021/6 -- A.118 Championships Regulations policy change to align with current practice and provide clarifications, to be effective immediately.

Moved by: Allison Ward

Seconded by: Jacqueline Enns

CARRIED

MB2021/7 – A.122 Governance; Computers

MOTION: To delete MB2021/7 -- A.122 Computers policy, to be effective immediately.

Moved by: Brenda Sokoloski

Seconded by: Donna Yee

CARRIED

MB2021/8 – A.123 Governance; Skate Canada Manitoba Sound Equipment

MOTION: To delete MB2021/8 -- A.123 Sound Equipment policy, to be effective immediately.

Moved by: Brenda Sokoloski

Seconded by: Donna Yee

CARRIED

MB2021/9 – NEW Governance; Skate Canada Manitoba Equipment

MOTION: To approve MB2021/9 -- Skate Canada Manitoba equipment policy, to be effective immediately.

Moved by: Clarise Boychuk

Seconded by: Donna Yee

CARRIED

11. **Proposed Rule Amendments - Skate Canada**

Diane Brine

Review of Skate Canada Amendments was done. These can be found on their website under Ice Summit – Annual General Meeting

12. **Awarding of Championships and the next Annual General Meeting**

Clarise Boychuk

The 2021-22 competition calendar was presented. Questions were brought forward about Championships occurring before Regional events for STAR. Due to additional competitions occurring this calendar year (Prairie Regionals and Manitoba Games), it was decided to move the Manitoba Open/STAR Championships to January to allow for adequate time for athletes moving onto Manitoba Games to receive feedback prior to games.

Question was brought forward as to whether there would be a Central Regionals competition. It was decided that for this season we would continue the direction decided upon last season and offer 3 regionals, Norman, East and West. Any skater may attend any regional event, there are no geographical boundaries that a skater must compete within.

SCMB is looking for a host for Crocus 2022. If interested, please contact Rosalyn at skate.admin@sportmanitoba.ca

Skate Canada Manitoba Executive have decided to delay the announcement of the SCMB 2022 AGM to allow us to review the COVID environment and determine the best plan to host our events. We will be reviewing the many options and the viability and will announce the date of the AGM in September 2021.

13. **Election of Officers** **Donna Yee**
All candidates were elected by acclamation. Congratulations to;
Amber Lotz – Vice Chair - 2 year term 2021-23
Clarise Boychuk – Director – 2 year term 2021-23
Jacqueline Enns – Director – 2 year term 2021-23
14. **Appointment of Auditor** **Diane Brine**
MOTION: That Scarrow and Donald Chartered Accountants, be appointed the official Auditors for Skate Canada Manitoba for 2021-22.
Moved by: Amber Lotz
Seconded by: Brenda Sokoloski **CARRIED**
15. **Appointment of Legal Counsel** **Diane Brine**
MOTION: That Levene, Tadman, Gutman and Golub be appointed as Official Legal Counsel for Skate Canada Manitoba for 2021-22.
Moved by: Monique Laskovic
Seconded by: Brenda Sokoloski **CARRIED**
16. **Introduction of the 2021-2022 SCMB Board of Directors** **Diane Brine**
Section Chair – Diane Brine
Vice Chair – Amber Lotz
Vice Chair – Allison Ward
Regional Director Chair – Kristjana Kosheluk
Past Section Chair – Donna Yee
Director – Brenda Sokoloski
Director – Jacqueline Enns
Director – Clarise Boychuk
Section Coaches Representative – Sarah Murkin-Debeuckelaere

17. **Business as specified in meeting notice** **Diane Brine**
None
18. **Adjournment of Business Meeting** **Diane Brine**
Meeting adjourned at 8:47 PM
Motion to adjourn: Clarise Boychuk

Appendix A

2021 Skate Canada Manitoba Annual General Meeting Delegate, Proxies and Observers as per Region

Board of Directors – Delegate

Delegates – 9

First name	Last name	Position
Donna	Yee	Past Chairperson
Amber	Lotz	Vice Chair
Diane	Brine	Chair
Kristjana	Kosheluk	Regional Directors Chair
Sarah	Murkin-Debeuckelaere	Sectional Coaches Rep
Allison	Ward	Vice Chair
Clarise	Boychuk	Director
Jacqueline	Enns	Director
Brenda	Sokoloski	Director

NORMAN REGION

Delegates- 2 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Flin Flon SC	-	-
Skate Gillam	-	-
Skate Thompson	Angela Frances Bakos	-
The Pas Skating Club	Belinda Richardson	-

PARKLAND REGION

Delegates-0 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Roblin SC		-
Russell SC	-	-
Skate Dauphin	-	
Ste Rose SC	-	-
Swan River SC	-	-

CENTRAL REGION

Delegates-2 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Altona FSC	-	-
Carman Sc	Joanne Best	-
Holland SC	-	-
Morden FSC	-	-
Morris & District SC	-	-
Notre Dame SC	-	-
Pilot Mound SC	-	-
Portage SC	-	-
Winkler SC	Leala Kuhl	-

NORTH WESTMAN REGION

Delegates- 3 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Birtle SC	-	-
Carberry SC	Sarah Graham	-
Elkhorn SC	Jolene Lowes	-
Foxwarren SC	-	-
Kenton Sc	-	-
Minnedosa FSC	-	-
Neepawa FSC		-
Rivers SC		-
Skate Brandon		-
Skate Virden	Vicki Dryden	-

INTERLAKE REGION

Delegates- 4 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Arborg SC	-	-
Ashern FSC	-	-
East St Paul FSC	Lorraine Dewar	-
Lundar SC	-	-
Riverton Ice Club	-	-
Selkirk SC	Celeste Basson	-
Skate Interlake	Theresa Dankochik	
Stonewall SC	Nancy Hoff	
Stony Mountain SC	-	-
Teulon SC	-	-

SOUTH WESTMAN REGION

Delegates-0 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Boissevain SC	-	-
Deloraine FSC	-	-
Hartney SC	-	-
Killarney FSC	-	-
Melita Sc	-	-
Reston FSC	-	-
Souris SC	-	-
Waskada SC	-	-

EASTMAN REGION

Delegates-2 # of Proxies carried- 1

Club	Name of Delegate	Proxy
Beausejour SC	-	Sarah Murkin-Debeuckelaere
Grunthal SC	-	-
Hazelridge SC	Brandy Painter	-
La Broquerie SC	-	-
Niverville SS	-	-
Seine River SC	Kristin Swain	-
Steinbach FSC	-	-

WINNIPEG REGION

Delegates- 2 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Century SC	Jon Wang	
Skate Winnipeg	Monique Laskovic	

OBSERVERS

Amy Baker	Jolene Yun
Angela Wolgemuth	Kaitlyn Dyck
April Archambault	Keesha McCutcheon
Beth Ralko	Kyla Guenther
Betty Anne Wilkinson	Lena Rempel
Brooklyn Parker	Lori Kemp
Carol Light	Mattina Lisi
Dana McKee	Megan Foster
Diane Harder	Mercedes McLean-Janz
Donna Kemp-Drysdale	Michelle Janz
Erin Bay	Pam Parker
Jennifer Brezden	Sarah Low Ying
Jennifer Chant	Shannon Smith-Roy
Jennifer Williams	Sharlene McGregor
Joanna Ledoux	Tammy McKay
Jody James	Vanessa Navarro

Staff

Alex Killby
Cadfan Edwards
Rosalyn Bauer
Shauna Marling

Appendix B

Chairperson's Opening Remarks and Address

Hello, for those who do not know me, my name is Diane Brine. As chairperson of Skate Canada Manitoba's Board of Directors, I want to welcome you to the 53rd Annual General Meeting of Skate Canada Manitoba.

Since our last AGM, COVID has been front & centre. Our section has felt the impact of COVID. It has been a very different year. We were forced to cancel all of our competitions. We were able to virtually hold a Challenge qualifying event, managing to get the programs taped the day before we went into lock down in November. Some clubs were not able to operate due to restrictions and rink closures and there are skaters who never put a blade on the ice. Those clubs able to operate (however briefly) did so while adhering to strict Return to Sport protocols. They took their temperatures, monitor their health for symptoms, did contact tracing, filled out countless screening forms all in the hopes of doing what we all love: Participating in Figure Skating.

Although the past year has not been anywhere close to what we wanted, our skating community came together to make the most of our restrictions. Virtual meetings and programs via Zoom, Teams or Google Meet became the norm. We became quite adept in the virtual world, reminding each other to unmute or mute, as the case may have been, learning how to share screens and how to officiate in the virtual world.

Coaches took advantage of on-line resources and platforms to maintain connections with skaters. Committees recreated programs to fit our new reality. Many skaters and coaches signed up for virtual seminars. Our synchro community, who were not allowed to skate as a team due to Public Health Measures, attended virtual seminars put on by One Team Movement and were able to get on the ice and develop skills that will take them into next year. The Section staff reached out to each club for check-ins. This valuable information will be shared later this evening. Outdoor Rinks became an opportunity for training – whether in your back yard, at a community center or on a lake or river. We found a way to stay connected to each other and the sport.

I wish I had a crystal ball to see what the future holds for Skate Canada Manitoba this upcoming season. I wish I could say with certainty that we will all be back on the ice and participating in programs like it was 2019, but I cannot. It is my hope that as our province gets vaccinated; sport will be able to open. I hope that we can host in-person competitions and seminars next year. If we cannot, we know that virtual competitions, seminars and meetings

are possible. Virtual will be part of our programming arsenal into the future, we will continue to reach out to members virtually to enhance the on-ice experience.

I am truly thankful to the Board of Directors and staff, who had my back throughout the last year. I value your contributions, wisdom and guidance. I also want to thank the committee members, coaches, club executives, countless volunteers, parents and skaters who worked hard to maintain a sense of normalcy throughout this past season with all of the COVID restrictions to ensure that our Return to Play protocol was followed. Your dedication to the sport has not gone un-noticed. We will be celebrating many of you later this evening at our awards ceremony.

I am looking forward to meeting you all again, soon, in-person, at a rink.

Appendix C

COVID Report

We just wanted to share with all of you a quick update surrounding COVID19. As you are all aware that our current public health orders are in place until May 30th, at which time we hope that some of these latest restrictions will ease to allow us to begin the road to recovery. While these restrictions are necessary to stem the increasing cases throughout Manitoba it doesn't lessen the stress and frustration that it brings. We have all struggled at times throughout the last 14 months but know THIS, that we are in this together and the Skate Canada Manitoba Board, Committees and Staff are committed to do what we can to start rebuilding skating in Manitoba. Our Committees have been working hard to develop and implement programming that can be adapted into our ever-changing climate. We have had the opportunity to connect with our clubs/schools – we have heard you, we have listened and we take the knowledge gained to create our path forward.

The Section continues to meet with Sport MB and all Sports in Manitoba; with Skate Canada Staff and all Sections across the country; listening to the Government Media Conferences and review the public health orders to ensure that we are using all of our resources to provide you our stakeholders with the information that you need in an accurate and timely manner. We hope that you remain connected and keep the communication lines open. We encourage you to reach out to us if you have any questions surrounding COVID19 and skating in MB, we will do our best to find the answers for you.

I would like to thank each of you for the part that you play within our organization, your communities and your families we do appreciate all of your efforts! Stay safe and healthy and we will work together on the road to recovery.

Appendix D

Club Report Check In

Please see below for the slides that were reviewed from the Club Check In Report. To learn more about our Clubs and Schools, please see the Annual Club Report located on our website.

Club Check-In

Clubs/Schools were contacted in mid November by email asking to connect with a staff member to have a conversation about how their club/school was doing during COVID and how things were prior to the closure.

Overall the goal was to connect with the clubs/schools, to hear about their experiences, the health of their club/school, and listen to what they feel they needed as a club/school from SCMB to ensure their continued success.

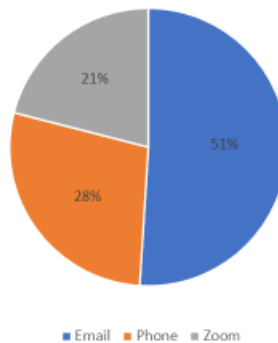


Response Rate 73%

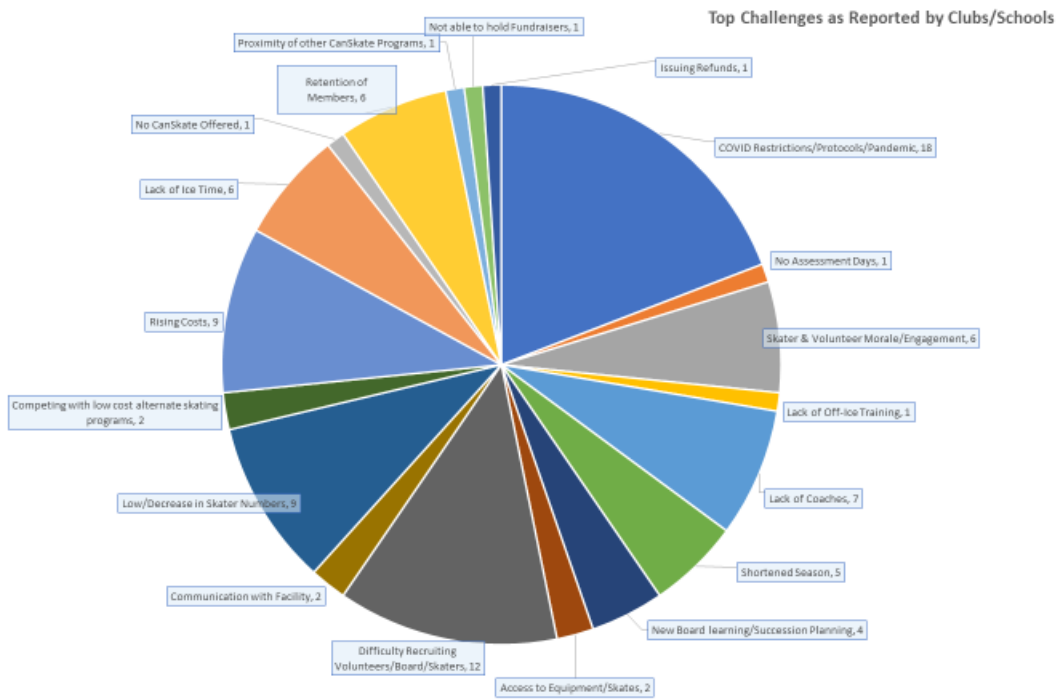
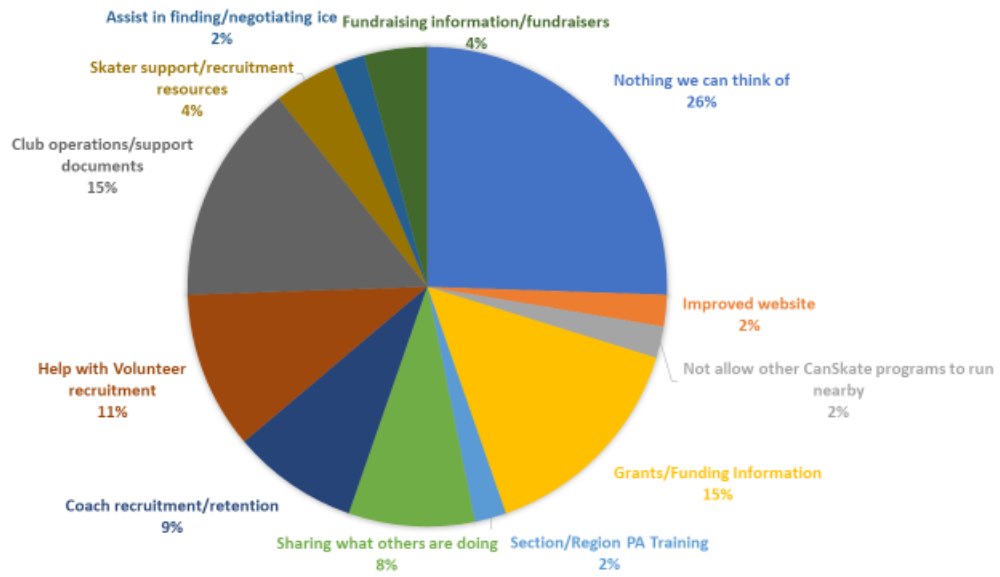
59 Clubs/Schools were emailed, from which 43 responded (Niverville SS had nothing to report as they had just begun operations).

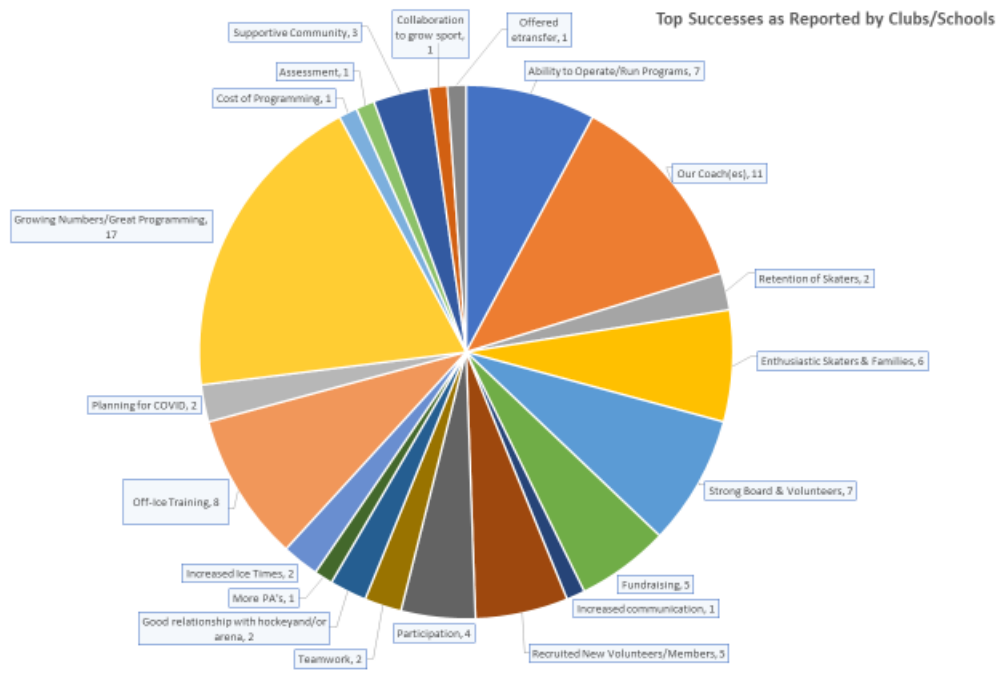
Of the 43 clubs/schools, 4 were not operating this season which equals 9% of respondents (a total of 10 clubs/schools in 2020-21 did not operate). No coaches, no executive/volunteers, and COVID restrictions were the reported reasons.

Communication Mode



How Can SCMB Assist Your Club/School?





Appendix E

Strategic Plan Update:



OUR MISSION

Skate Canada Manitoba supports quality skating programs that contribute to the growth of our sport and improve the development of all members throughout their skating journey for fun, fitness and achievement



OUR VISION

A collective community that inspires Manitobans to ignite their passion for skating



NUMBER ONE: GROW THE MEMBERSHIP

THE GOAL:

Skate Canada Manitoba will increase and improve retention rates by 25% in Skate for Life* membership throughout the province BY 2025

TECHNICAL LEADERSHIP

1. Increase the number of coaches/officials at CanSkate and STARSkate levels
2. Improve the technical expertise of CanSkate and STARSkate coaches/officials

CLUB SUPPORT

1. Increase support to clubs in governance
2. Help clubs to improve their program delivery

MEANINGFUL COMPETITION

1. Align competition structure and calendar to ensure optimal preparation time and a meaningful competition environment.

- Skate for Life includes active start, fundamentals and learn to train and encompasses CanSkate and STARSkate programs.
- NOTE: Skate Canada Manitoba will examine organizational structures to ensure governance supports the priorities, goals and actions within this area of focus.



NUMBER TWO: ORGANIZATIONAL EXCELLENCE

THE GOAL:

Skate Canada Manitoba will have a modernized governance structure that supports the implementation and achievement of the organization's goals.

GOVERNANCE REVIEW

1. To align governance structure to ensure organizational priorities can be achieved

SUCCESSION

1. To improve recruitment and retention rates of volunteers ensuring sustainability of Skate Canada Manitoba.

COMMITTEE STRUCTURES

1. To modernize committee structures and terms of reference reflecting the priorities of Skate Canada Manitoba



NUMBER THREE: PERFORMANCE PATHWAY

THE GOAL:

Skate Canada Manitoba will have a revitalized performance program in consideration that there will be an improved feeder system as a result of efforts in Strategic Priority #1: "Grow the Membership"

PATHWAY DEVELOPMENT

1. Align team structure with LTAD.
2. Increase the number of athletes in the team structure.

TECHNICAL LEADERSHIP

1. Increase the number of coaches with skaters at the HP level
2. Increase number of Section level officials.

COMPETITION PERFORMANCE

1. Improve stage appropriate skills with competition results for skaters to be on par or better than "similar" provinces.

