

## COVID Emergency Response Template

Working with your facility, create a COVID Emergency Response Plan which will be implemented should a single case, or outbreak (two or more cases) of COVID-19 occur at your facility.

Early detection of symptoms will facilitate the immediate implementation of effective control measures. In addition, the early detection and immediate implementation of enhanced cleaning measures are two of the most important factors in limiting the size and length of an outbreak. Performing symptoms screening upon arrival, temperature monitoring, and keeping accurate session records will help our health authorities in contact tracing.

1. Identify roles and responsibilities of club and facility staff or volunteers if a case or outbreak is reported. Determine who within the organization and facility has the authority to restrict, postpone or cancel activities.
2. If staff (including volunteers) or a participant reports they are suspected or confirmed to have COVID-19 and have been at the facility, implement enhanced cleaning measures to reduce risk of transmission. Notify the facility immediately.
3. If anyone in the facility begins to feel unwell with symptoms of COVID-19, inform an individual in a position of authority (coach, club administrator, COVID club lead) immediately. Advise individuals to:
  - a. Follow current public health orders such as self isolation requirements
  - b. Use the COVID-19 self assessment tool at <https://sharedhealthmb.ca/covid19/screening-tool/> to help determine if further assessment or testing is needed. The screening tool is also available in interactive voice response format, please call 1-877-308-9038
    - i. Individuals can contact Health Links – Info Sante (204-788-8200 or toll free at 1-888-315-9257)
    - ii. Individuals can learn more about isolation and self-monitoring at [https://www.gov.mb.ca/asset\\_library/en/coronavirus/factsheet-isolation-selfmonitoring-recoveringhome.pdf](https://www.gov.mb.ca/asset_library/en/coronavirus/factsheet-isolation-selfmonitoring-recoveringhome.pdf)
  - c. In the case of a positive COVID-19 test, the participant should not return to the activity/facility until advised by Public Health that it is okay to do so, and
  - d. In the case of a negative COVID-19 test, the participant should be symptom free prior to returning to the activity/facility
4. In the event of a suspected case or outbreak of influenza-like-illness, immediately report to SCMB ([skate.exec@sportmanitoba.ca](mailto:skate.exec@sportmanitoba.ca)) and to Health Links, discuss the suspected outbreak with Health Links - Info Santé at 204-788-8200 or 1-888-315-9257, or contact your local health authority.
5. If your organization is contacted by a medical health officer in the course of contact tracing, cooperate with local health authorities.

For more information visit Prepare and Prevent:

<https://www.gov.mb.ca/covid19/prepareandprevent/index.html>

For information on caring for a person with COVID-19:

[https://www.gov.mb.ca/asset\\_library/en/coronavirus/factsheet-careforperson-withcovid-at-home.pdf](https://www.gov.mb.ca/asset_library/en/coronavirus/factsheet-careforperson-withcovid-at-home.pdf)