



## **Skate Canada Coach Accreditation**

**It is the responsibility of the coach(es) to ensure that they meet the requirements to be able to attend a competition with their athlete. Please see below for important information surrounding certification requirements, requesting special permission, and accreditation at the event.**

### **Before the event:**

1. Skaters will list a primary and secondary coach on the competition registration form. Only coaches listed on the registration form will be considered for accreditation to the competition.
2. Immediately following the closing of registration, a complete list of primary and secondary coaches is to be sent to the Section Course Administrator.
3. The Section Course Administrator will review the list of coaches, checking both their NCCP Certification, as well as the Coach in Good Standing Status. A color-coded accreditation sheet will be created. Only coaches listed on the accreditation sheet will be permitted board access at the event.
- 4. If a coach requires special permission due to level of certification, requests must be made directly to the Section Course Administrator PRIOR to the registration deadline of the competition. Special Permissions are only valid for one event and may not be facilitated after the deadline.**
5. A final list of approved coaches will be sent to the LOC no later than 1 week prior to the event.

### **At the Event:**

1. Coach check in is required DAILY for every event. A wristband color coded to the NCCP Certified level of the coach will be given on the first day of registration. There will be one wristband given for the duration of the competition. The wristband must be worn and visible at all times. **\*\*Coaches must sign in each day despite having a wristband\*\***
2. The Section will provide a color-coded flip chart for each competition to be managed at the event by the Tech Rep. The flip chart should be visible at ice level for event officials, organizing committee, and ice captains to easily monitor. The color presented on the flip chart will represent the NCCP Certified Coaching level approved to be at the boards for the corresponding event. Coaches without the appropriate level of certification will NOT be permitted to be at the boards.
3. Last minute coaching changes may be accommodated for extenuating circumstances. These coaches **MUST** be Registered coaches in good standing with the appropriate NCCP Status. Last minute changes must be facilitated by the Section Technical Consultant. No Exceptions.
4. Coaches who received special permission will be noted on the accreditation sheet provided. These coaches must sign in with their special permission letter signed by the Section Course Administrator. The letter will specify the competition approved, as well as the events.
5. Each skater may have up to a maximum of two coaches at the boards.



## Accreditation for Coaches

To receive accreditation, Skate Canada professional coaches must meet the following conditions:

- Meet the NCCP Requirements for the level of athlete attending with
- Be a current Professional Coaching Member of Skate Canada
- Hold a valid First Aid Certificate

### **Accreditation Matrix**

- As per the NCCP pathways, coaches may obtain accreditation privileges provided the qualifications in the accreditation matrix below are valid at time of competition entry and on-site during the event. The Skate Canada qualifying events are categorized below as events 1-4.

Categories	EVENT #				COACH MEMBER IN GOOD STANDING			
	1	2	3	4	Registered	First Aid	Screening	NCCP Certification
Pre-Juvenile	✓	N/A	N/A	N/A	✓	✓	✓	Regional Coach
Juvenile	✓	N/A	N/A	N/A	✓	✓	✓	Regional Coach
Pre-Novice	✓	✓	N/A	N/A	✓	✓	✓	Provincial Coach
Novice	✓	✓	✓	✓	✓	✓	✓	National Coach
Junior	✓	✓	✓	✓	✓	✓	✓	National Coach
Senior	✓	✓	✓	✓	✓	✓	✓	National Coach
Intermediate	✓	N/A	N/A	✓	✓	✓	✓	National Coach
Open	✓	N/A	N/A	✓	✓	✓	✓	National Coach

The accreditation guidelines for all other Skate Canada sanctioned competitions (as applicable) are determined by the Sections.

- Coaches for STAR, Synchro Skate to Standard and Adult teams, Special Olympics Level 3+ and AdultSkate events must be a minimum of Regional Coach Certified.
- Coaches for Level 1 & 2 Special Olympic Events must be a minimum of Club Coach Certified.

### **Additional Considerations:**

- Coaches who are in the process of achieving a [NCCP certification](#) may be considered for accreditation provided the necessary in-training or trained status as stipulated in the relevant NCCP coach pathway is achieved. Please note: the [NCCP coach pathways](#) are currently being revised to reflect the changes in this policy. We will notify you when this information has been updated on Info Centre.
- Non-resident coaches who do not coach in a Skate Canada club or skating school may be considered for accreditation provided that a valid screening is provided at time of competition entry and on-site at events.