



54th ANNUAL GENERAL MEETING Minutes

Virtual Zoom
Tuesday, May 17, 2022

54th Annual General Meeting Minutes

1. **Call to Order** **Diane Brine**
Meeting called to order at 7:00 PM

2. **Treaty Acknowledgement** **Diane Brine**

3. **Reading Notice of Meeting** **Sauna Marling**

4. **Report as to quorum** **Sauna Marling**
At the time of reporting there were 21 delegates present and 3 proxies for a total of 24 eligible votes. Quorum was met. There were 19 observers at the time of the reporting.

MOTION: That the observers of the 54th Skate Canada Manitoba Annual General meeting have a voice but no vote.

Moved by: Allison Ward
Seconded by: Sarah Murkin-Debeuckelaere **CARRIED**

5. **Minutes of preceding Annual General Meeting** **Diane Brine**

MOTION: That the minutes of the 53rd Annual General Meeting (May 13, 2021) of Skate Canada Manitoba be approved.

Moved by: Donna Yee
Seconded by: Victoria Pedwell **CARRIED**

6. **Motion to amend the Agenda as necessary** **Diane Brine**
MOTION: That the Chairperson be authorized to change the Agenda from that which was printed if necessary.

Moved by: Kristjana Kosheluk
Seconded by: Clarise Boychuk **CARRIED**
7. **Confirmation of Actions taken by the Board** **Diane Brine**

MOTION: That the Confirmation of Actions taken by the Board of Directors for 2021-22 be accepted.

Moved by: Jacqueline Enns
Seconded by: Kristjana Kosheluk **CARRIED**
8. **Skate Canada’s Message** **Shauna Marling**
See Appendix B
9. **Skate Canada Manitoba’s Chairperson's Address** **Diane Brine**
See Appendix C
10. **Reports (as presented in the Annual Report Book)** **Diane Brine**
Shauna spoke on the upcoming Skate Canada Ice Summit and National AGM and provided details on how to declare your vote (clubs/schools and coaches) and register. There are three persons attending the Skate Canada AGM who are available to carry a Club/School vote, Diane Brine, Stan Yee and Amber Lotz. Please contact if you wish to delegate them as a representative for your club/school.
Rosalyne added to her report that SCMB is offering two Provincial Coach Courses this June (Pairs and Synchro) and that registration ends this week.
Amber Lotz for JET; this season held lots of assignments for officials and the welcoming of many new officials and promotions of current officials. Participation in many in person, remote and virtual opportunities.
Diane Brine added for Games Committee that the Canada Winter Games applications for coaches, manager and athletes are now available online.
Kristjana Kosheluk for Membership Committee thanked the two outgoing Regional Directors, Angela Bakos and Angie Henderson, for their volunteerism and contributions.

MOTION: To approve the reports as presented

Moved by: Allison Ward
Seconded by: Victoria Pedwell

CARRIED

11. **Finance Report**

Amber Lotz

Presented the upcoming 2022-23 Operating Budget, reviewed the unaudited 2021-22 financial statements.

MOTION: To accept the unaudited financial statements for 2021-22 as presented

Moved by: Brenda Sokoloski
Seconded by: Donna Yee

CARRIED

12. **Awarding of Championships and the next Annual General Meeting**

Clarise Boychuk

Presentation of new competitions calendar. A few questions received; Will Pre-Juvenile be included this season? Pre-Juvenile will not be included this season. Question; Will there be an evaluation of the successes and challenges of these changes, and how will we know if the adjustments are working? There will be a review done and key stakeholders feedback sought. We know that there will be adjustments done to the calendar for next season.

13. **Strategic Plan and Governance Review Update**

Diane Brine

Slide 1: Our first priority, Grow the Membership has been difficult to move forward due to the impact of COVID. The lack of in-person events has made it difficult to move forward with many of the initiatives in this area. We have held virtual clinics when possible and have trained new CanSkate Coaches and Star 1-4 officials, Senior officials and Star 5 – Gold assessors. We hope to be able to train Base Technical officials and continue to develop our coaches and judges. We continue to work on the tools that we have to support our clubs. The Membership committee has been working hard to continue to develop this area. In the area of meaningful competition, Skate Canada Manitoba has changed our competition schedule to align with Skate Canada's schedule and to develop a guide for skaters to have meaningful performance opportunities. Thank you to the committees for their work in these areas.

Slide 2: Skate Canada Manitoba's executive has engaged Sport Law in a governance review. Still in the early stages, our review will look at the following areas.

1. Governance Structure

- Review of the current governance structure to align to good governance, including a mechanism for succession planning
- Identification of governance committees and operational committees

2. Clearly defined roles

- Ensuring each committee has a Terms of Reference and a process to review
- Defining individual roles or job description roles that align with the governance and committee structure
- Ensuring clarity of what the committees do while also ensuring their duties are meaningful and create a sense of contribution

3. Succession Planning

- Review and update the nomination committee process for the board that builds in succession planning. Recognition that the nomination committee can be the “heart” of the organization.
- Identify a recruitment process for committees that builds in succession planning.
- Goal is to work to get the right people in the right roles on the bus.

Slide 3: Through the diligent work of our Technical Director, we have now aligned our team structure to the new LTD. This is change in our team structure will probably see a smaller team in the next few years until other areas of our strategic plan move forward. However, the skaters in our HP team structure are meeting and exceeding our 2025 measures. We currently have national champions in our section and have had skaters invited to the Next Gen camp for assessment. We will continue to develop our coaches and officials to bring them up to the performance measures that we have assigned for this priority.

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| 14. | Skate Canada Manitoba Branding
Presentation of new Skate Manitoba logo and alternate name (Skate Manitoba, Skate MB) | Diane Brine |
| 15. | Election of Officers
Donna Yee reviewed nomination report, acclaimed positions and vacant positions. | Donna Yee |
| 16. | Appointment of Auditor

MOTION: That Scarrow and Donald Chartered Accountants, be appointed the official Auditors for Skate Canada Manitoba for 2022-23.
Moved by: Belinda Richardson
Seconded by: Jacqueline Enns | Diane Brine

CARRIED |

17. **Appointment of Legal Counsel** **Diane Brine**
- MOTION:** That Levene, Tadman, Gutman and Golub be appointed as Official Legal Counsel for Skate Canada Manitoba for 2022-23.
- Moved by:** Jacqueline Enns
- Seconded by:** Victoria Pedwell **CARRIED**
18. **Introduction of the 2022-2023 SCMB Board of Directors** **Diane Brine**
- Section Chair – Diane Brine
Vice Chair – Amber Lotz
Vice Chair – Jacqueline Enns
Regional Director Chair – Kristjana Kosheluk
Past Section Chair – Donna Yee
Director – Clarise Boychuk
Section Coaches Representative – Jessica Watson
19. **Business as specified in meeting notice** **Diane Brine**
20. **Adjournment of Business Meeting** **Diane Brine**
- Meeting called to a close at 8:08 PM
- Motion to adjourn:** Kristjana Kosheluk

Appendix A

2022 Skate Canada Manitoba Annual General Meeting Delegate, Proxies and Observers as per Region

Board of Directors – Delegate

Delegates – 9

First name	Last name	Position
Donna	Yee	Past Chairperson
Amber	Lotz	Vice Chair
Diane	Brine	Chair
Kristjana	Kosheluk	Regional Directors Chair
Sarah	Murkin-Debeuckelaere	Sectional Coaches Rep
Allison	Ward	Vice Chair
Jacqueline	Enns	Director
Clarise	Boychuk	Director
Brenda	Sokoloski	Director

NORMAN REGION

Delegates- 3 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Flin Flon SC	Victoria Pedwell	-
Skate Gillam	-	-
Skate Thompson	Angela Bakos	-
The Pas Skating Club	Belinda Richardson	-

PARKLAND REGION

Delegates-0 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Roblin SC	-	-
Russell SC	-	-
Skate Dauphin	-	
Ste Rose SC	-	-
Swan River SC	-	-

CENTRAL REGION

Delegates- # of Proxies carried- 0

Club	Name of Delegate	Proxy
Altona FSC	-	-
Carman Sc	-	-
Holland SC	-	-
Morden FSC	-	-
Morris & District SC	-	-
Notre Dame SC	-	-
Pilot Mound SC	-	-
Portage SC	-	-
Winkler SC	-	-

NORTH WESTMAN REGION

Delegates- 3 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Birtle SC	-	-
Carberry SC	Sarah Graham	-
Elkhorn SC	-	-
Foxwarren SC	-	-
Kenton Sc	-	-
Minnedosa FSC	Jacqueline Gerrard	-
Neepawa FSC	CJ Nicholson	-
Rivers SC	-	-
Skate Brandon	-	-
Skate Virden	-	-

INTERLAKE REGION

Delegates- 4 # of Proxies carried- 1

Club	Name of Delegate	Proxy
Arborg SC	Lisa Stansell	-
Ashern FSC	-	-
East St Paul FSC	Lorraine Dewar	-
Lundar SC	-	-
Selkirk SC	-	-
Skate Interlake	Theresa Dankochik	
Stonewall SC	Nancy Hoff	
Stony Mountain SC	-	Donna Yee
Teulon SC	-	-

SOUTH WESTMAN REGION

Delegates-2 # of Proxies carried- 0

Club	Name of Delegate	Proxy
Boissevain SC	Bruce McCausland	-
Deloraine FSC	-	-
Hartney SC	-	-
Killarney FSC	-	-
Melita Sc	Jennifer Williams	-
Reston FSC	-	-
Souris SC	-	-
Waskada SC	-	-

EASTMAN REGION

Delegates-0 # of Proxies carried- 1

Club	Name of Delegate	Proxy
Beausejour SC	-	-
Grunthal SC	-	-
Hazelridge SC	-	Kristjana Kosheluk
La Broquerie SC	-	-
Niverville SS	-	-
Seine River SC	-	-
Steinbach FSC	-	-

WINNIPEG REGION

Delegates- 0 # of Proxies carried- 1

Club	Name of Delegate	Proxy
Century SC	-	
Skate Winnipeg	-	Jacqueline Enns

OBSERVERS

Jessica Barsky	Sergiy Zautkin
Samantha Greenbank	Kaitlyn Dyck
Shelley Glazer-Clements	Amy Jackson
Jody James	Monique Laskovic
Carol Light	Keesha McCutcheon
Tammy McKay	Beth Ralko
Shannon Roy	Jessica Watson
Betty Anne Wilkinson	Jolene Yun
Patty Hole	Stan Yee

Staff

Rosalyn Bauer
Shauna Marling

Appendix B

Skate Canada Message

Greeting everyone from Karen Butcher, Skate Canada President, Debra Armstrong, Skate Canada CEO and the entire Skate Canada Team.

It's has been a very busy and productive year for Skate Canada. Here is just a snapshot of what happened:

Despite the continuing challenges of the pandemic, we ran all of our planned events -

Autumn Classic International, Skate Canada International, Skate Canada Challenge, Canadian Tire National Skating Championships, Skate Canada Nationals (Novice), Synchro Nationals, and of course the ISU World Synchronized Skating Championships where Les Supremes of Canada were crowned the new World Synchronized Skating Champions.

We supported a team through an unprecedented Olympic Winter Games in Beijing.

We delivered a refreshed Long Term Development Framework, and Skate Canada will complete and rollout a new strategic plan for the 2022-2026 Quadrennial and I encourage everyone to join the plenary session at our upcoming Ice Summit where we will provide a detailed overview of our new strategic plan.

Skate Canada produced television quality broadcasts of Skate Canada International, the Canadian Tire National Skating Championships, and the ISU World Synchronized Skating Championships. We delivered exceptional quality live-streamed events, and built a state of the art studio...all of which we could not have done without the incredibly talented team from our partners in the British Columbia/Yukon Section.

Most importantly, we saw our membership return to higher levels than anticipated.

Skate Canadas knows the strength, commitment, and resilience of the figure skating community will continue. We are so grateful for every volunteer who gives of their time and knowledge to our sport, and we are so grateful to all Sections across the country and want to express our sincere thanks to all Skate Canada sections for the amazing partnership we have on so many fronts.

Appendix C

Chairperson's Opening Remarks and Address

It is my pleasure to be with you this evening. Thank you for taking time this evening to join us at our Annual General Meeting.

This last year has truly been an eventful year for our sport in our section. We started the year unsure what our sport would look like as we were still dealing with COVID lockdowns and mask mandates, but through the dedication of the staff and countless volunteers we were able to successfully hold competitions both virtually and in-person, assessment days, training sessions for officials, coaches and our skaters as well as performance opportunities for all our skaters.

Although the season seemed to start off slowly, our registration numbers surpassed our best guess from the year before. All thanks to the hard work that our clubs have put in to bring back skating. Our skaters performed well outside of our section. Our success at the National Championship speaks to the dedication of our coaches and skaters who are always striving for excellence. In particular, I would be remiss if I did not mention that Skate Canada Manitoba is home of the Canadian Novice Pairs champions – Ava Kemp and Yohnatan Elizarov. Other skaters who attended Canadians: Yohnatan Elizarov – 9 in Junior men; David Howes – 4th in Novice men; Emmet Dewar – 16 in Novice men.

The new LTD is now in place and committees have been aligning programs to meet with the periodization to better allow our skaters to succeed. Our governance review is ongoing and we, the Board are excited at the direction it is going.

In the coming year, we will continue to move forward with our strategic plan. This will include a governance review and continuing to align our programs to the LTD looking both at the podium pathway, and our Skate for Life streams.

Next year, we look forward to sending a team to Canada Winter Games in Prince Edward Island and further success at the national level with our skaters. We are also excited at the prospect of hosting a national event in the coming year.

Of course, none of this would be possible without you, the staff - Shauna, Rosalyn and Cadfan, the members of Skate Canada Manitoba board of directors, the various committee members who do the hard work, the clubs and their boards who deliver our programs, the coaches, parents, countless other volunteers and lastly the skaters. Without any of you, Skate Canada Manitoba would not exist. I thank you from the bottom of my heart for all of your contributions, your dedication and I look forward to the year ahead.