



## ***Skate Canada Coach Accreditation***

It is the responsibility of the coach(es) to ensure that they meet the requirements to be able to attend a competition with their athlete(s). Please see below for important information surrounding certification requirements, requesting special permission, and accreditation at the event.

Please note that any coach who is not in good standing with Skate Canada will not be permitted board side access at an event.

### **Qualifying Events**

Coaches wishing to be accredited to be board side with their skater(s) and/or team(s) at a Qualifying Event must be certified in the required pathway to attend. Qualifying events in the Manitoba Section currently include Sectionals and Prairie Regionals, as well as multi-sport games such as Manitoba Games and Canada Games.

Please see [Skate Canada's Accreditation Matrix](#) for more information.

Skate Canada Coaches in good standing who are in the process of achieving an NCCP certification may obtain a **one-time exemption during one skating season**. Those with a NCCP in-training or trained status may obtain temporary accreditation privileges provided the NCCP status of the coach aligns with the Competition Category and the Skate Canada event. An exemption request must be submitted to the Section for consideration. Submit Special Permission requests to the Section Course Administrator ([skate.admin@sportmanitoba.ca](mailto:skate.admin@sportmanitoba.ca)).

### **Non-Qualifying Events in Manitoba Section**

Coaches wishing to be accredited to be board side with their skater(s) and/or team(s) at a Non-Qualifying Event within the Manitoba Section must be in the coaching pathway of the required certification level to attend. Non-Qualifying Events include Crocus Open, Provincial Championships and Fun Skates.

Special Permission may be requested from the Section Course Administrator ([skate.admin@sportmanitoba.ca](mailto:skate.admin@sportmanitoba.ca)) and will only be considered if the coach has achieved a certified status and has completed all multisport modules for the next level of certification and the required coaching course has not been offered in the last eight months in the Manitoba Section (if it is a required in person course). Special Permissions will not be granted for CanSkate Coaches seeking Regional Coach accreditation.

Categories	NCCP Certification Pathway Required
CanSkate Element Event	CanSkate Coach
Special Olympics Level 1 & 2	CanSkate Coach
STAR 1 to Gold	Regional Coach
Synchro STAR 3, 4, 6, 8	Regional Coach
Special Olympics Level 3+	Regional Coach
Juvenile (all disciplines)	Regional Coach
Adult (all disciplines)	Regional Coach
Pre-Novice (all disciplines)	Provincial Coach
Novice (all disciplines)	Provincial Coach
Intermediate & Open Synchro	Provincial Coach
Junior & Senior (all disciplines)	National Coach

### **Competitions:**

#### **Before the event:**

1. Skaters will list a primary and secondary coach on the competition registration form. Only coaches listed on the registration form will be considered for accreditation to the competition.
2. Immediately following the closing of registration, a complete list of primary and secondary coaches is to be sent to the Section Course Administrator.
3. The Section Course Administrator will review the list of coaches, checking both their NCCP Certification, as well as the Coach in Good Standing Status. A color-coded accreditation sheet will be created. Only coaches listed on the accreditation sheet will be permitted board access at the event.
4. **If a coach requires special permission due to level of certification, requests must be made directly to the Section Course Administrator PRIOR to the registration deadline of the competition. Special Permissions are only valid for one event and may not be facilitated after the deadline.**
5. A final list of approved coaches will be sent to the LOC no later than 1 week prior to the event.

**At the Event:**

1. Coach check in is required DAILY for every event. A color coded lanyard to the NCCP level of the coach will be given on the first day of registration. There will be one lanyard given for the duration of the competition. The lanyard must be worn and visible at all times. Lanyard must be returned prior to leaving the competition.
2. The Section will provide a color-coded flip chart for each competition to be managed at the event by the Tech Rep. The flip chart should be visible at ice level for event officials, organizing committee, and ice captains to easily monitor. The color presented on the flip chart will represent the NCCP Coaching level approved to be at the boards for the corresponding event. Coaches without the appropriate level of accreditation will NOT be permitted to be at the boards.
3. Last minute coaching changes may be accommodated for extenuating circumstances. These coaches MUST be Registered coaches in good standing with the appropriate NCCP Status. Last minute changes must be facilitated by the Section Course Administrator or Section Technical Consultant. No Exceptions.
4. Coaches who received special permission will receive the granted accreditation on the sign in sheet provided. These coaches will have an email with their special permission approval as sent by the Section Course Administrator ([skate.admin@sportmanitoba.ca](mailto:skate.admin@sportmanitoba.ca)). The email will specify the competition approved. It is recommended for coaches to print this email off in the event that an error or dispute is made.
5. Each skater may have up to a maximum of two coaches at the boards.

Please note that if you are travelling out of province to a competition to please check in with that Section for their accreditation information as it may be different than Manitoba's.