



56th ANNUAL GENERAL MEETING

Minutes

Victoria Inn Hotel & Conference Centre Brandon Manitoba

Saturday May 4, 2024

56th Annual General Meeting Minutes

- 1. Call to Order** **Diane Brine**
Called to order at 8:37 am
- 2. Treaty Acknowledgement** **Diane Brine**
- 3. Reading Notice of Meeting** **Diane Brine**
Distributed on January 18, 2024
- 4. Report as to quorum** **Diane Brine**
At the time of reporting there were 34 delegates present and 3 proxies for a total of 37 eligible votes. Quorum was met. There were 4 observers at the time of the reporting.

MOTION: That the observers of the 56th Skate Manitoba Annual General meeting have a voice but no vote.

Moved by: Carol Light Carried
Seconded by: Donna Yee
- 5. Agenda** **Diane Brine**
MOTION: To approve the agenda as presented

Moved by: Donna Yee
Seconded by: Bruce McCausland Carried

MOTION: That the Chairperson be authorized to change the Agenda from that which was printed if necessary.

Moved by: Kristjana Koshleuk Carried
Seconded by: Bruce McCausland

- 6. Conflict of Interest Declaration** **Diane Brine**
As the agenda items for the meeting have now been approved, are there any members present that wish to declare a conflict of interest on any of the agenda items? If so, please do so now or when the item is presented. None declared at the time.

7. Minutes of preceding Annual General Meeting **Diane Brine**

MOTION: That the minutes of the 55th Annual General Meeting (May 8, 2023) of Skate Manitoba be approved.

Moved by: Amber Lotz Carried

Seconded by: Kristjana Kosheluk

Coaches abstained from the vote as they were not members of the organization at the time. There were 19 abstentions.

- 8. Skate Canada Manitoba's Chairperson's Address** **Diane Brine**
Appendix B

- 9. Skate Canada's Message**
Appendix C

10. Appointment of Legal Counsel **Diane Brine**

MOTION: That Levene, Tadman, Golub Law Corporation be appointed as Official Legal Counsel for Skate Canada Manitoba for 2024-25.

Moved by: Kristjana Kosheluk Carried

Seconded by: Donna Yee

11. Appointment of Auditor **Diane Brine**

MOTION: That Scarrow and Donald Chartered Accountants, be appointed the official Auditors for Skate Canada Manitoba for 2023-24.

Moved by: Amber Lotz Carried

Seconded by: Jessica White

12. **Finance Report**

Amber Lotz

Presented the upcoming 2024-25 Operating Budget, reviewed the unaudited 2023-24 financial statements. Discussion about the anticipated losses and ability to sustain losses that are anticipated. Technology fee will remain at the same rate, no plans to increase any competition fees.

13. **Reports (as presented in the Annual Report Book)**

Diane Brine

Reports available on website. Each committee made a brief presentation about their report (Michelle Janz presented on behalf of the coaching committee). Encouragement from Audio to attend Worlds when it is in North America and to take advantage of the practice rink. Worlds is in Boston in 2025. Looking for assistance from the membership for getting names correctly pronounced at competitions to have a better experience for skaters. We are receiving new speakers. This season no phones will be accepted at competitions to play music, it must be submitted in advance and only sticks will be accepted as back up at the boards. Stan will be stepping down as Audio chair, thank you Stan for your years of service as chair of the committee.

JET added that there is an additional support coming from Skate Canada to get support for those taking the Provincial TS/TC participants to get their phase 2.

Officials committees all seeking volunteers (audio production data etc...). Consider yourself, encourage skaters and those with skating interest/background to start their journey.

MOTION: To approve the reports as presented.

Moved by: Bruce McCausland

Carried

Seconded by: Carol Light

14. **Awarding of Championships**

Diane Brine

Competition	Location	Date	Events
Junior Senior Sectionals	Morden FSC	November 2 & 3	Junior and Senior Singles
Fall Open	Morden FSC	November 2 & 3	STAR 5+, Podium Pathway & Adult Singles
Sectionals Pairs and Dance	Saskatchewan	November 9-11	All podium pathway for Pairs and Dance
Pre-Novice Novice Sectionals	Winnipeg Winter Club	December 14 & 15	Pre-Novice and Novice Singles
Gordon Linney Open	Winnipeg Winter Club	December 13 -15	STAR 4+ Free Skate, Artistic, Dance & Supplemental Events, Adult, Podium Pathway Singles
Winter Blast	Killarney FSC	February 7-9	STAR 1-Gold Free Skate, Artistic, Dance, Supplemental Events, Adult, Podium Pathway Singles, STAR 3 & 4 Synchro
Provincial Championships	Portage SC	March 7-9	Same events as this past year (All Synchro, All Free Skate, Artistic, Showcase, etc...)

17. **Election of Officers** **Diane Brine**
Diane Brine reviewed nomination report, acclaimed positions and vacant positions.
18. **Introduction of the 2023-2024 Board of Directors** **Diane Brine**
Section Chair – Amber Lotz
Past Section Chair – Diane Brine
Director at Large– Jon Wang
Director at Large– Kristjana Kosheluk
Director at Large – Asten McGill
Director at Large – Carol Light
Director at Large – Donna Yee
19. **Adjournment of Business Meeting** **Amber Lotz**
Meeting Adjourned 9:55 AM
Motion to adjourn: Kristjana Kosheluk

Appendix A

2024 Skate Canada Manitoba Annual General Meeting Delegate, Proxies and Observers as per Region

Board of Directors – Delegates – 7

First name	Last name	Position
Donna	Yee	Past Chairperson
Diane	Brine	Chair
Kristjana	Kosheluk	Director
Amber	Lotz	Director
Jessica	White	Director
Asten	McGill	Director
Carol	Light	Director

CLUBS AND SKATING SCHOOL DELEGATES

Delegates-8 # of Proxies carried- 3

Club	Name of Delegate	Proxy
Altona FSC	Sheree Wahl	-
Arborg SC		-
Ashern FSC		-
Beausejour SC		-
Birtle SC		-
Boissevain SC	Bruce McCausland	-
Carberry SC	Sarah Graham	-
Carman Sc		-
Century SC	Jon Wang	
Deloraine FSC		-
East St Paul FSC	Jacqui Rademaker	-
Elkhorn SC		-
Foxwarren SC		-
Grunthal SC	-	-

Hartney SC		-
Hazelridge SC	-	
Holland SC		-
Kenton Sc		-
Killarney FSC		-
La Broquerie SC	-	-
Lundar SC		-
Melita Sc		-
Minnedosa FSC		Michelle Janz
Morden FSC	Sara Convery	-
Neepawa FSC		-
Niverville Skating School		
North Star Skating School		
Notre Dame SC		-
Portage SC		-
Reston FSC		-
RINK Figure Skating Academy		
Rivers SC		-
Roblin SC		-
Rock Lake SC		-
Russell SC		-
Seine River SC		-
Selkirk SC		-
Skate Brandon	Cystal Schepp	-
Skate Dauphin		
Skate Interlake		Rochelle Steinmetz
Skate Stony Mountain		
Skate Virden		-
Skate Winnipeg		
Souris SC		-

St. Norbert CC SS		
Steinbach FSC		-
Stonewall SC		Keesha McCutcheon
Teulon SC		-
Waskada SC	-	-
Winkler SC	Gina Klassen	-
Winnipeg Winter Club Skating School		

COACH DELEGATES

Delegates- 19

Name of Delegate	Name of Delegate
Amy Jackson	Betty Anne Wilkinson
Donna Kemp-Drysdale	Jody James
Kaitlyn Dyck	Katie Roy
Keesha McCutcheon	Kyla Itterman
Larissa Luptak	Lesley Wray
Megan Maxwell	Michelle Janz
Pam Parker	Rochelle Steinmetz
Shannon Roy	Sydney Dyck
Tanya Pilat	Teddi Garvey
Leigh Nesbitt	

OBSERVERS

Brenda Sokoloski	Charmaine Enns
Erin Ryback	Jackie Burton
Sue Steinmetz	Stan Yee

Staff

Rosalyn Bauer	Tammy McKay
Jason Graetz	Gabriella Landa

Appendix B

Welcome to the 56th AGM of the Skate Manitoba Section. As I reflect on the past year, I am amazed at what we have, as a section, accomplished.

We hosted our second Junior Senior Challenge. Our community came together to ensure that the event was successful.

Our other competitions gave our skaters opportunities to showcase their talents, some winning medals, some achieving person bests and others showcasing newly acquired skills. Later today we will honor some of these skaters as well as the coaches who encouraged them and helped them develop their skills.

Our governance work over the past year has given our board the tools we needed to move the section forward. We are set to work through the final year of our strategic plan and we are preparing to develop a plan to take us to 2029.

This past year we welcomed three new staff members. Jason, Gaby and Tammy joined Rosalyn in the office. All of them accepting the challenge and jumping in with both feet. Their work made my job easier and I thank them for all their hard work.

I'd also like to take the opportunity to thank the other members of the board who worked alongside me this past year. Thank you for having my back and being there for me when I needed you. Some of you are staying on to continue the work of the board and some of you are leaving. We say goodbye to Jessica White and Jessica Watson. I wish you both all the best. This is my final meeting as your board chairperson. I want to thank all of you – staff, coaches, skaters and volunteers for making this last year exciting, interesting, fulfilling and never dull. I shall see you all rink side.

2023-2024 Skate Canada Highlights



Skate Canada
Patinage Canada

Communications



- Launch of 'The Skating Spotlight', a newsletter created exclusively for fans (30,000+ subscribers).
- Creation of a Brand Toolkit to help clubs & skating schools promote their programs, events and initiatives.
- Collaboration with the ISU and US Figure Skating on campaigns to promote the Grand Prix Series and the 2024 ISU World Figure Skating Championships.
- Updated key messages and media training available for National Team athletes.
- Addition of adult-specific collections on Skate Canada's online store, including customization opportunities.



EDIA



- Indigenous Engagement through education with the Aboriginal Sport Circle and Indigenous Awareness Training for Coaches and Officials.
- Celebrated the second World Ice Skating Day with 20 adult Afghan women skating for the first time alongside members of the NextGen Team.
- The Community Constellations program has given away over 700+ tickets to different organizations and communities between April 2022 and December 2023.



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2024 AGM

Operations



- Second year in a row that registrant figures topped 200,000 with fiscal year end at 207,356 – a 2.5% increase over 2022-2023.
- Total number of coaches: **6167**
 - BC/YT – 635
 - AB/NWT/NU – 817
 - SK – 219
 - MB – 153
 - ON – 2145
 - QC – 1819
 - NB – 83
 - NS – 74
 - NL – 191
 - PEI – 31
- Completed Phase 1 of digital transformation (system readiness) and have finalized scoping for Mobile Program App development.



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2024 AGM

Year to Date	Fiscal numbers	Fiscal numbers	Variance 2024	Variance as a %
	Apr. 1, 2023 to Mar. 31, 2024	Apr. 1, 2022 to Mar. 31, 2023	compared to 2023	
AB/NT/NU	30,068	29,526	542	2%
BC/YK	25,231	24,393	838	3%
MB	5,427	5,003	424	8%
NB	3,497	3,157	340	11%
NL	4,838	4,794	44	1%
NS	4,244	3,644	600	16%
ON	82,433	83,786	- 1,353	-2%
PE	2,215	2,066	149	7%
QC	41,071	38,011	3,060	8%
SK	8,332	8,012	320	4%
Total	207,356	202,392	4,964	2%

Events & Production Services

Skate Canada successfully hosted the following events in 2023-2024:

- Autumn Classic International – Pierrefonds, QC / September 2023
- Skate Canada International– Vancouver, BC / October 2023
- Skate Canada Challenge– Junior/Senior – Winnipeg, MB / December 2023
- Canadian National Skating Championships – Calgary, AB / January 2024
- Skate Canada Challenge– Pre-Novice/Novice – Oakville, ON / February 2024
- Novice Canadian Championships & Skate Canada Cup– Waterloo, ON / February 2024
- ISU World Figure Skating Championships – Montreal, QC / March 2024

Events & Production Services

- **Skate Canada Productions TV & Live Streaming Production**

- Live streamed all Skate Canada national events, for a total viewership of **1,276,657**.
- Produced world & international television broadcast feeds for 2023 Autumn Classic International, 2023 Skate Canada International, and the 2024 ISU World Figure Skating Championships.

- **Skate Canada Productions TV & Live Streaming Production**

- BC/YT – 315,591
- AB/NWT/NU – 236,700
- SK – 22,700
- MB – 10,500
- ON – 386,000
- QC – 378,100
- NB – 27,700
- NS – 45,200
- NL – 53,200
- PEI – 5,400

Total Provincial– 1,481,091



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2024 AGM

Events & Production Services

- **Skate Canada Enhanced Live Stream Viewership– National Events**

- NextGen – 9,200
- Adult/ACI – 94,800
- SCI – 43,600
- Challenge 1 – 100,800
- CNSC – 271,800
- Challenge 2 – 104,700
- Novice Nationals/CC – 59,300
- **2023-2024 Total: 684,200**

- National Event Archived Views: 508,220

- CBC Digital Views for SCI: 34,882

- CBC Digital Views for Canadian National Skating Championships: 49,355

Total: 1,276,657



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2024 AGM

Performance Excellence

- **Medaled at ISU World Championships**
 - World Championships:
 - Stellato-Dudek/Deschamps (Pairs) 1st
 - Gilles/Poirier (Ice Dance) 2nd
 - World Synchro Championships- Les Suprêmes Senior 1st
 - World Junior Synchro Championships- Les Suprêmes Junior 1st
- **Total International Medal Count – 54**
- **Skating for Everyone:**
 - Delivery of Skate Canada's first Adult Training Camp was held in Montreal with lead presenter Elizabeth Manley. Two Adult camps are scheduled for 2024.
 - Special Olympic Canada Winter Games was held in Calgary Feb 27 March 2, 2024. The World Special Olympic team was selected from this event.

Les Suprêmes Senior

*A historic 3 x consecutive
World Title*



Les Suprêmes

Junior and Senior World
Champions the same year



Performance Excellence

• Coaching

- The revised coaching pathways have led to an increase in the number of NCCP courses throughout Canada creating a larger pool of CanSkate and Regional training coaches to better assist clubs. Example: 603 Regional Coaches were trained in 2023/2024 compared to 266 Regional Coaches in 2022/2023.
- Five outreach support visits were conducted in Skate PEI, Skate AB/NT-NU, Skate Sask, Skate MB, and Skate NS, providing educational sessions on Long-Term Development and Safe Sport.
- Three Coach Apprenticeship Programs were offered at Skate Canada International Junior/Senior Challenge, and the National Skating Championships.

• Officials

- Development of the Synchronized Skating Judge Pathway (Training of Learning Facilitators scheduled for June 2024).
- Development of the Base Level Technical Official (BLTO) Pathway (Training of Learning Facilitators scheduled for Fall 2024).



Performance Excellence

- The 2024 International Coach Apprenticeship Program (ICAP) in Montreal was successfully delivered and included 10 coaches and over 18 facilitators/guest speakers.
- Worlds Officials Program occurred at the 2024 ISU World Figure Skating Championships in Montreal.



Communications

- Delivery of 4 in-person activations in Montreal.
- Hosting of a Media Day at the Bell Centre on March 6.
- Social media influencer campaigns.
- 250+ media on site (written press, photographers, TV).



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EDIA

- Working in Good Ways with the Kahnawake Reservation:
 - The Grand Chief, Kahsennenhawe Sky-Deer, and Long-house Chiefs and grandmothers were in attendance.
 - 65 tickets provided to the Kahnawake Skating Club to attend the Gala.
 - Welcome Message by Konwatsi'tsá:wí Meloche played each day during the World Championships.
- Collaborated with Patrick Chan and other alumni in launching the EDIA photobooth.



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Events & Production Services

Attendance

- Total event attendance at Bell Centre was 42,596 over seven days, reaching a daily high of 8,852 on March 23.
- Practice arena at Verdun sold ~2,000 over the same seven days.
- **Total event attendance of 44,596**



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Events & Production Services

Television Audience

- The worldwide television audience was expected to be over 250M viewers over the course of the event.
- Skate Canada produced a World Television feed and worked on-site with CBC (Canada), Fuji TV (Japan), InFront (Europe), JSport (Japan), NBC (United States) and the ISU Live Streaming Broadcast.



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Mission Accomplished:

A strong legacy has been established to benefit skating in Canada for years to come.

All those lucky enough to be there had an experience they will long remember.

