



57th ANNUAL GENERAL MEETING

Minutes

Virtual via Zoom

Thursday May 1, 2025

57th Annual General Meeting Minutes

1. **Call to Order** – Amber Lotz
Called to order at 6:33 PM
2. **Treaty Acknowledgement** – Amber Lotz
3. **Reading Notice of Meeting** – Amber Lotz
Posted on January 20, 2025
4. **Report as to quorum & appointment of scrutineers** – Amber Lotz
Diane Brine was asked to be scrutineer. At the time of reporting there were 27 delegates present and 3 proxies for a total of 30 eligible votes. Quorum was met. There were 6 observers at the time of the reporting.

MOTION: That the observers of the 57th Skate Manitoba Annual General meeting have a voice but no vote.

Moved by: Kristjana Kosheluk
Seconded by: Michelle Janz
CARRIED
5. **Agenda** – Amber Lotz
MOTION: That the Chairperson be authorized to change the Agenda from that which was printed if necessary.

Moved by: Carol Light
Seconded by: Michelle Janz
CARRIED
6. **Conflict of Interest Declaration** – Amber Lotz
As the agenda items for the meeting have now been approved, are there any members present that wish to declare a conflict of interest on any of the agenda items? If so, please do so now or when the item is presented. None declared at the time.

7. Minutes of preceding Annual General Meeting – Amber Lotz

MOTION: That the minutes of the 56th Annual General Meeting (May 4, 2024) of Skate Manitoba be approved.

Moved by: Michelle Janz

Seconded by: Jayde Jonasson

CARRIED

8. Skate Canada Manitoba's Chairperson's Address – Amber Lotz

Appendix B

9. Appointment of Legal Counsel – Amber Lotz

MOTION: That Levene, Tadman, Golub Law Corporation be appointed as Official Legal Counsel for Skate Canada Manitoba for 2025-26.

Moved by: Megan Hughesman

Seconded by: Sloane Walker

CARRIED

10. Appointment of Auditor – Amber Lotz

MOTION: That Scarrow and Donald Chartered Accountants, be appointed the official Auditors for Skate Canada Manitoba for 2024-25.

Moved by: Rachelle Huculak

Seconded by: Michelle Janz

CARRIED

11. Finance Report – Jon Wang

Presented the unaudited financials from 2024-25 season. An overall profit was made which varied from the budget presented last year. The significant variances between the budgeted and actuals were found in the revenues (increased funding received like grants, greater participation in NCCP and more NCCP offered, and decreased expenses in certain operating areas like administration, grants/awards and board/committee). We project modest revenues when budget planning and do not include potential grants (as they are not guaranteed) outside of Sport Manitoba funding. Technology Fund currently holds just over 11K after expenditures. Reviewed the projected 2025-26 budget. Planned for deficit of 110K.

12. Reports (as presented in the Annual Report Book)

Opportunity to ask questions about any report provided.

Question submitted about update on Skate Canada providing information after the music rights webinars this past winter. We will reach out to Skate Canada to inquire.

(Q & A located on a Skate Canada email for clubs/schools and link is listed in Appendix C)

MOTION: To approve the reports as presented.

Moved by: Kristjana Kosheluk

Seconded by: Megan Maxwell

CARRIED

13. Awarding of Championships - Amber Lotz

Jr Sr Sectional & Fall Open	October 25-26, 2025	Skate Virden	Virden
*Podium Pathway Pairs and Dance – Sectionals in Saskatchewan November 7-9 2025			
PN N Sectionals & Gordon Linney Open	December 6-7, 2025	Winnipeg Winter Club Skating School	Winnipeg
Prairie Regionals	Jan. 31 – Feb. 1 2026	Winkler Skating Club	Winkler
Winter Blast	February 13-15 2026	Rock Lake Skating Club	Pilot Mound
Provincial Championships	March 20-22 2026	Skate Stony Mountain	Stonewall

14. 2025-26 Assessment Days – Amber Lotz

Will be trying centralized assessment days for the 2025-26 season to address the extreme shortage of qualified assessors that we currently have in the section. The volume of assessment requests being received during the regular season is no longer able to be met reasonably by our current volunteer numbers. We need more assessors.

Skaters from anywhere in the province can attend any of the assessment days. The goal will be to have multiple assessors present, to be able to provide mentor opportunities to new assessors and provide relief to current assessors during the busy season. No other assessments between October 1st and April 30th will be granted (coach assessed is not affected). This is not applicable to the North region who will reach out directly to the Section to book (skaters from the North are welcome to attend any assessment being

offered in the South as well). Free Skate Part B and Artistic Assessments will be offered during competitions (pending assessor availability during panel) ie while they are performing their competition routine.

December 13, 2025	Warren	9:00-3:00
January 18, 2026	Killarney	9:00-3:00
February 7, 2026	Morden	8:00-4:00
March 15, 2026	Minnedosa	9:00-3:00
April 12, 2026	Stonewall	9:00-3:00

15. **Election of Officers – Amber Lotz**

Amber Lotz reviewed the acclaimed positions.

16. **Introduction of the 2025-2026 Board of Directors – Amber Lotz**

Section Chair – Amber Lotz

Past Section Chair – Diane Brine

Director at Large– Jon Wang

Director at Large– Kristjana Kosheluk

Director at Large – Megan Maxwell

Director at Large – Carol Light

Director at Large – Donna Yee

Athlete Representative – Sloane Walker

Coaches Representative – Michelle Janz

17. **Adjournment of Business Meeting - Amber Lotz**

Meeting Adjourned at 6:59 PM

Motion to adjourn: Kristjana Kosheluk

Appendix A

2025 Skate Canada Manitoba Annual General Meeting Delegate, Proxies and Observers

Board of Directors – Delegates – 10

First name	Last name	Position
Michelle	Janz	Coaches Rep
Megan	Maxwell	Officials Rep
Sloane	Walker	Athlete Rep
Kristjana	Kosheluk	Director
Amber	Lotz	Chairperson
Diane	Brine	Past Chairperson
Donna	Yee	Director
Jon	Wang	Director
Carol	Light	Director
Asten	McGill	Director

CLUBS AND SKATING SCHOOL DELEGATES

Delegates- 10 # of Proxies carried- 3

Club	Name of Delegate	Proxy
Altona FSC	-	-
Arborg SC	-	-
Ashern FSC	-	-
Beausejour SC	-	-
Birtle SC	-	-
Boissevain SC	-	Carol Light
Carberry SC	Sarah Graham	-
Carman Sc		-
Century SC		Jon Wang
Deloraine FSC		-
East St Paul FSC	Lorraine Dewar	-
Elkhorn SC		-

Grunthal SC	-	-
Hartney SC		-
Hazelridge SC	-	Betty Anne Wilkinson
Holland SC		-
Kenton Sc		-
Killarney FSC		-
Lundar SC		-
Melita Sc		-
Minnedosa FSC		
Morden FSC	Sara Convery	-
Neepawa FSC		-
Niverville Skating School		
North Star Skating School		
Notre Dame SC		-
Portage SC	Carrie Braden	-
Reston FSC		-
RINK Figure Skating Academy		
Rivers SC		-
Roblin SC		-
Rock Lake SC		-
Russell SC		-
Seine River SC	Kenzie Prudhomme	-
Selkirk SC		-
Skate Brandon	-	-
Skate Dauphin		
Skate Interlake		-
Skate Stony Mountain		
Skate Thompson	Rachelle Huculak	
Skate Virden		-

Skate Winnipeg	Megan Hughesman	
Souris SC		-
St. Norbert CC SS		
Ste. Rose Skating Club	-	
Steinbach FSC		-
Stonewall SC	Cecilia Turner	
Teulon SC		-
The Pas Skating Club	Patricia Dorian	
Waskada SC	-	-
Winkler SC	Gina Klassen	-
Winnipeg Winter Club Skating School		

COACH DELEGATES

Delegates- 9

Name of Delegate	Name of Delegate
Sarah Low Ying	Jayde Jonasson
Amy Jackson	Pam Parker
Shannon Roy	Tanya Pilat
Deidre Sherk	Betty Anne Wilkinson
Rochelle Steinmetz	

OBSERVERS

Laurissa Christie	Rachel McPhee
Jennifer Williams	Kerri Learning
Bruce McCausland	Jacqui Rademaker

Staff

Rosalyn Bauer	Tammy McKay
Jason Graetz	Gabriella Landa

Appendix B

I would like to formally welcome everyone to the Skate Manitoba 57th annual General meeting.

This past season has seen many successes as we close out or last year of our previous strategic plan.

Together we have shared wins, taken on monumental tasks, felt each others struggles and we came together to provide what I believe to be some of the best programming available in sport. We had athletes competing both on the international and national stages, as well as what was one of the largest domestic competitions we have held in many years. Our 2024-2025 Provincial Championships saw our athletes compete in over 500 entries over 3 very full days. Not to mention, we successfully hosted our 3rd Skate Canada Challenge here in Winnipeg.

Together we had some tough goodbyes and some wonderful hellos. We celebrated new opportunities and promotions in our coaches and officials communities, countless successful assessments and many podium moments.

I want to extend my heartfelt congratulations to all of our members for a season well skated! To the skaters, your passion for our sport is felt in every corner of our section. To the parents, coaches, staff and volunteers that make it all happen – THANK YOU! We simply would not be who we are without the thankless hours you dedicate to our sport. So again, thank you thank you, thank you!

I cannot wait to see what this next season has in store for us!

Appendix C

Music Right Q & A from a Skate Canada email that was sent out:

https://skatecanada.ca/wp-content/uploads/2025/04/Music-Rights-QA-EN.pdf?utm_source=365-All+Current+Club%2FSchool+Administrators&utm_campaign=c44ea5f89c-EMAIL_CAMPAIGN_2025_04_22_03_29_COPY_02&utm_medium=email&utm_term=0_933abef21d-434518052